

MACKENZIE COUNTY

REGULAR COUNCIL MEETING

FEBRUARY 26, 2014

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB



STRATEGIC PRIORITIES CHART

COUNCIL PRIORITIES (Council/CAO)

NOW		ADVOCACY
1. HOUSING ENTITY: Housing needs study funds	Mar.	<input type="checkbox"/> <i>Zama Road Paving Funds</i>
2. HAMLET STREETS: Review Policy	Mar.	<input type="checkbox"/> <i>Highway Development</i>
3. RURAL ROADS: MY rural road upgrade plan	April	<input type="checkbox"/> <i>Canada Postal Service – La Crete</i>
4. RURAL WATER : Water Service Policy	Jan.	<input type="checkbox"/> <i>Land Use Framework Input</i>
5. ECONOMIC DEVELOPMENT: Strategy Review	Feb.	<input type="checkbox"/> <i>Senior's housing</i>
6. OIL AND GAS STRATEGY	Feb.	<input type="checkbox"/> <i>OSB Plant</i>
7. ZAMA ROAD: Business Case	Mar.	
NEXT		
<input type="checkbox"/> TRANSPORTATION DEVELOPMENT		<input type="checkbox"/> TOURISM: Strategy (REDI)
<input type="checkbox"/> REVENUE DECLINE		<input type="checkbox"/> BRANDING STRATEGY (2015 – REDI)

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER (Joulia)		ECONOMIC DEVELOPMENT (Joulia/Byron)	
1. HOUSING ENTITY: Study Funds	Mar.	1. OIL AND GAS STRATEGY: Info	Feb.
2. RURAL WATER : Water Service Policy	Jan.	2. ECONOMIC DEVELOPMENT: Str. Rev.	Feb.
3. REVENUE DECLINE (tax rate discussion)	Feb.	3. ZAMA ROAD: Business Case	Mar.
<input type="checkbox"/> MARA Agreement	May	<input type="checkbox"/> OSB Plant	
<input type="checkbox"/> Regional Sustainability Study	Feb.	<input type="checkbox"/> TRANSPORTATION DEVELOPMENT	
<input type="checkbox"/> First Nations Relations: Orientation	Jan.		
COMMUNITY SERVICES (Ron)		AGRICULTURAL SERVICES (Grant)	
1. COR Certification: Update Safety Manual	Feb.	1. Surface Water Management Plan	May
2. Rec. Board Agreement Renewal	Mar.	2. Steephill Creek/BHP Surface Water Management Plan	May
3. Disaster Emergency Planning – Implementation Plan	Feb.	3. 2014 Ag Fair Planning	Feb.
<input type="checkbox"/> Radio Communication System		<input type="checkbox"/> Emergency Livestock Response Plan	
<input type="checkbox"/>		<input type="checkbox"/> Wilson Prairie Surface Management Plan	
PLANNING & DEVELOPMENT (Byron)		LEGISLATIVE SERVICES (Carol)	
1. Infrastructure Master Plans	Feb.	1. Communication Plan	Mar.
2. Land Use Framework		2. Human Resource Policy Review	Apr.
3. _____		3. Cell Phone Review & Draft RFP	May
<input type="checkbox"/> Municipal Reserve Policy		<input type="checkbox"/> Virtual City Hall Implementation	July
<input type="checkbox"/> Airport Vicinity Protection Area			
FINANCE		PUBLIC WORKS* (John/Ron)	
1. Long Term Capital Plan	Apr.	1. RURAL ROADS: MY RR upgrade plan	Apr.
2. Long Term Financial Plan	June	2. HAMLET STREETS: Review Policy	Mar.
3. _____		3. Gravel Pit Transfer (Meander)	Oct.
<input type="checkbox"/> Master Card Policy		<input type="checkbox"/> Multi-Year Capital Assessment	Jan.
<input type="checkbox"/>		<input type="checkbox"/>	
ENVIRONMENTAL (John)			
1. LC Water Source Review (OMNI Report)	Apr.	<u>Codes:</u>	
2. Rural Water		BOLD CAPITALS – Council NOW Priorities	
3. _____		CAPITALS – Council NEXT Priorities	
<input type="checkbox"/>		<i>Italics</i> – Advocacy	
<input type="checkbox"/>		Regular Title Case – Operational Strategies	
		* See Monthly Capital Projects Progress Report	

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, February 26, 2014
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the February 11, 2014 Regular Council Meeting	7
DELEGATIONS:	4.	a) b)	
GENERAL REPORTS:	5.	a) b)	
TENDERS:	6.	a) None	
PUBLIC HEARINGS:		Public hearings are scheduled for 1:00 p.m.	
	7.	a) Bylaw 929-14 Land Use Bylaw Amendment to Rezone Part of NW 12-104-16-W5M from Agricultural District "A" to Rural General Industrial District "RI2"	21
COMMUNITY SERVICES:	8.	a) Caretaking Services Contract – Buffalo Head Prairie Solid Waste Transfer Station RFP	33
		b)	

ENVIRONMENTAL SERVICES:	9.	a)		
		b)		
OPERATIONS:	10.	a)	2014 Motor Grader Purchase Tender	35
		b)	2014 Local Gravel Crushing and Stockpiling Tender	37
		c)	2014 Road Bans	39
		d)		
		e)		
PLANNING & DEVELOPMENT:	11.	a)		
		b)		
CORPORATE SERVICES:	12.	a)	Bylaw 938-14 Borrowing for Operating Expenses Bylaw (Three-Year Gravel Crushing Program)	43
		b)		
		c)		
ADMINISTRATION:	13.	a)	Deh Cho Travel Connection – Council Representative	47
		b)		
		c)		
		d)		
INFORMATION / CORRESPONDENCE:	14.	a)	Information/Correspondence	51
IN CAMERA SESSION:	15.	a)	Legal	
			• Municipal Government Board – Requisition Dispute between Town of High Level and Mackenzie Housing Management Board	

- Clean-up Enforcement
- MARA – Research Station Draft Lease
- Regional Service Sharing Agreement

b) Labour

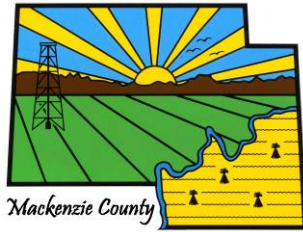
c) Land

- Linear Property Tax Arrears

NOTICE OF MOTION: 16. Notices of Motion

NEXT MEETING DATES: 17. a) Regular Council Meeting
Tuesday, March 11, 2014
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 18. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the February 11, 2014 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the February 11, 2014 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

That the minutes of the February 11, 2014 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, February 11, 2014
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve (left at 6:25 p.m.)
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Ricky Paul	Councillor
Lisa Wardley	Councillor (left at 6:34 p.m.)

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
John Klassen	Director of Environmental Services
Ron Pelensky	Director of Community Services & Operations
Byron Peters	Director of Planning & Development
Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Media

Minutes of the Regular Council meeting for Mackenzie County held on February 11, 2014 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 14-02-053 MOVED by Councillor Braun

That the agenda be approved with the following additions:

13. e) MGA Review Workshops

13. f) CN Rail

13. g) Caribou

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

**3. a) Minutes of the January 13, 2014 Special Council
(Budget) Meeting**

MOTION 14-02-054

MOVED by Councillor Wardley

That the minutes of the January 13, 2014 Special Council (Budget) meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

**3. b) Minutes of the January 14, 2014 Regular Council
Meeting**

MOTION 14-02-055

MOVED by Deputy Reeve Sarapuk

That the minutes of the January 14, 2014 Regular Council meeting be adopted as presented.

CARRIED

GENERAL REPORTS:

5. a) CAO Report

MOTION 14-02-056

MOVED by Deputy Reeve Sarapuk

That the CAO report for January 2014 be accepted for information.

CARRIED

GENERAL REPORTS:

**5. b) Municipal Planning Commission Meeting Minutes –
December 19, 2013**

MOTION 14-02-057

MOVED by Councillor Derksen

That the Municipal Planning Commission meeting minutes of December 19, 2013 be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) None

**COMMUNITY
SERVICES:**

8. a) None

**ENVIRONMENTAL
SERVICES:**

9. a) Backup Power Generators

MOTION 14-02-058

MOVED by Councillor Bateman

That Mackenzie County reintroduces backup power generators for the water plants into the 2014 capital budget.

CARRIED

Reeve Neufeld recessed the meeting at 10:46 a.m. and reconvened the meeting at 10:57 a.m.

DELEGATIONS:

4. a) Leanne Chartrand, Alberta Energy Regulator

Presentation by Leanne Chartrand regarding the roles and responsibilities of the Alberta Energy Regulator.

Reeve Neufeld recessed the meeting at 11:59 a.m. and reconvened the meeting at 12:45 p.m.

MOTION 14-02-059

MOVED by Councillor Knelsen

That the presentation by Leanne Chartrand regarding Alberta's Energy Regulator be received for information.

CARRIED

DELEGATIONS:

4. b) S/Sgt. Peter Pilgrim, High Level RCMP

S/Sgt. Peter Pilgrim from the High Level RCMP detachment was present to discuss Council's priorities.

MOTION 14-02-060

MOVED by Councillor Jorgensen

That the RCMP report and priorities discussion by S/Sgt. Peter Pilgrim be received for information.

CARRIED

**PLANNING &
DEVELOPMENT:**

11. a) Bylaw 931-14 Land Use Bylaw Amendment to Rezone Plan 102 6365, Block 38, Lot 1 inclusive to Lot 6 (10910, 10906, 10902, & 10806-97th Ave, 10802 & 9704-108th Street) from Hamlet Residential District 1B "HR1B" to Hamlet Residential District 2 "HR2"

(La Crete)

MOTION 14-02-061

MOVED by Councillor Braun

That first reading be given to Bylaw 931-14 being a Land Use Bylaw Amendment to rezone Plan 102 6365, Block 38, Lots 1 inclusive to lot 6 (10910, 10906, 10902, & 10806-97th Ave, 10802 & 9704-108th Street) from Hamlet Residential District 1B "HR1B" to Hamlet Residential District 2 "HR2" to accommodate Condominium Development, subject to public hearing input.

CARRIED

11. b) Bylaw 932-14 Land Use Bylaw Technical Change to add "Building Demolition or Removal"

MOTION 14-02-062

MOVED by Councillor Derksen

That first reading be given to Bylaw 932-14, being a Land Use Bylaw amendment to add "Building Demolition or Removal" to Section 3.3, Section 5.2; All Hamlet Districts Permitted Uses; Sections 8.5 A., 8.6 A., 8.7 A. 1 & 2, 8.8 A., 8.9 A., 8.10 A., 8.11 A., 8.12 A., 8.13 A., 8.14 A., 8.15 A., 8.16 A., 8.17 A., 8.18 A., 8.19 A., 8.20 A., 8.21 A., 8.22 A., 8.23 A., 8.24 A., 8.25 A., 8.26 A., 8.32 A., 8.33 A., 8.34 A., 8.35 A., 8.36 A., and to Section 7 General Regulation of the Land Use Bylaw, subject to public hearing input.

CARRIED

TENDERS:

6. a) 2014 Motor Grader Purchase Tender (1:15 p.m.)

MOTION 14-02-063

MOVED by Councillor Knelsen

That the 2014 Motor Grader Purchase Tenders be opened.

CARRIED

Tenders Received:

Finning	\$1,226,388.00 (4 year warranty)
Brandt	\$1,125,000.00 (4 year warranty)
Strongco	\$1,145,400.00 (4 year warranty)

MOTION 14-02-064

MOVED by Councillor Paul

That the 2014 Motor Grader Purchase Tenders be referred to the Public Works Committee for review and that a recommendation be brought back to Council.

CARRIED

TENDERS:

6. b) 2014 Local Gravel Crushing and Stockpiling Tender

MOTION 14-02-065

MOVED by Councillor Derksen

That the 2014 Local Gravel Crushing and Stockpiling tenders be opened.

CARRIED

Tenders Received:

	5 Pits	3 Pits
Sage Management	\$2,216,180.00	\$1,691,610.00
Knelsen Sand & Gravel	\$2,249,000.00	\$1,756,000.00
RB Crushing	\$2,323,350.00	\$1,799,750.00

MOTION 14-02-066

MOVED by Councillor Wardley

That the 2014 Local Gravel Crushing and Stockpiling tender be awarded to the lowest qualified tender, subject to budget and review by the Public Works Committee and that a recommendation be brought back to Council.

CARRIED

Reeve Neufeld recessed the meeting at 1:42 p.m. and reconvened the meeting at 1:54 p.m.

DELEGATIONS:

4. c) Lee Wozencroft, Northern Lakes College

Presentation by Lee Wozencroft, Director of Community Learning Centres for Northern Lakes College, on the programs offered in the Mackenzie region.

MOTION 14-02-067

MOVED by Councillor Wardley

That the report by Northern Lakes College be received for information.

CARRIED

DELEGATIONS:

4. d) Friends of the High Level Seniors

Presentation by Shirley Rechlo (Vice-President) and Sheila Morgan from the Friends of High Level Seniors regarding their questions and concerns for seniors housing in the High Level area.

Reeve Neufeld recessed the meeting at 2:48 p.m. and reconvened the meeting at 3:03 p.m.

MOTION 14-02-068

MOVED by Councillor Jorgensen

That the presentation by the Friends of High Level Seniors be received for information.

CARRIED

OPERATIONS:

10. a) None

11. c) Bylaw 933-14 Land Use Bylaw Amendment to Rezone Part of NE 31-109-18-W5M from Agriculture "A" to Rural General Industrial 2 "RI2" (High Level Rural East)

MOTION 14-02-069

MOVED by Councillor Wardley

That first reading be given to Bylaw 933-14 being a Land Use Bylaw Amendment to rezone Part of NE 31-109-18-W5M from Agricultural "A" to Rural General Industrial 2 "RC2" for the purpose of subdividing an existing Commercial/Industrial yardsite, subject to public hearing input.

CARRIED

11. d) Bylaw 935-14 Land Use Bylaw Amendment to Add 80 Acre Splits

MOTION 14-02-070

MOVED by Councillor Braun

That first reading be given to Bylaw 935-14 being a Land Use Bylaw amendment to amend Mackenzie County Land Use Bylaw (927-13), Section 8.1 C (a). Parcel Density in AGRICULTURAL "A" district.

CARRIED

**11. e) Bylaw 936-14 Municipal Development Plan
Amendment**

MOTION 14-02-071

MOVED by Councillor Wardley

That first reading be given to Bylaw 936-14 being a Municipal Development Plan amendment to amend the Municipal Development Plan Bylaw (735-09) sections 3.25 and 4.22 to allow for 80 acre subdivisions as AMENDED, subject to public hearing input.

CARRIED

11. f) Policy DEV001 Urban Development Standards

MOTION 14-02-072

MOVED by Councillor Wardley

That Policy DEV001 Urban Development Standards be approved as presented.

CARRIED

**CORPORATE
SERVICES:**

12. a) 2014 Budget

MOTION 14-02-073

Requires 2/3

MOVED by Councillor Wardley

That the transportation capital projects (as identified at the January 13, 2014 budget meeting) to be funded through MSI funding be tabled until final budget review in April and that administration rework the 2014 Budget to include the water plant generators and the unfunded deficit of \$562,656 without taking funds out of reserves and that it be brought back to the next meeting.

DEFEATED

Reeve Neufeld recessed the meeting at 4:00 p.m. and reconvened the meeting at 4:11 p.m.

MOTION 14-02-074

MOVED by Councillor Braun

That the \$562,656 unfunded deficit be funded from reserves and that the water plant generators be a top priority at the final

budget review in April.

MOTION 14-02-075

MOVED by Councillor Jorgensen

That Motion 14-02-074 be TABLED to after a review of the reserves.

DEFEATED

MOTION 14-02-074

Requires 2/3

MOVED by Councillor Braun

That the \$562,656 unfunded deficit be funded from reserves and that the water plant generators be a top priority at the final budget review in April.

CARRIED

MOTION 14-02-076

MOVED by Councillor Bateman

That the County write a letter to the water treatment plant operators that the County will cover their legal costs for any liabilities as a result of not having generators.

DEFEATED

12. b) Alberta Capital Finance Authority – Master Loan Agreement

MOTION 14-02-077

MOVED by Councillor Jorgensen

That Mackenzie County enters into a Master Loan Agreement with the Alberta Capital Finance Authority.

CARRIED

12. c) Mackenzie Applied Research Association – Application for Insurance Coverage

MOTION 14-02-078

MOVED by Deputy Reeve Sarapuk

That the Mackenzie Applied Research Association application for insurance coverage as an Additional Named Insured through Mackenzie County be approved.

CARRIED

12. d) Minimum Farmland Tax

MOTION 14-02-079

Requires 2/3

MOVED by Councillor Derksen

That Motion 13-12-928 setting the minimum farmland taxes at \$75.00 be rescinded and that the minimum farmland taxes be set at \$35.00 and that the deficit be funded through the farmland millrate increase.

Councillor Driedger requested a recorded vote.

In Favor

Councillor Derksen
Deputy Reeve Sarapuk
Councillor Braun
Councillor Paul
Councillor Driedger
Reeve Neufeld

Opposed

Councillor Wardley
Councillor Jorgensen
Councillor Knelsen
Councillor Bateman

DEFEATED

Reeve Neufeld recessed the meeting at 5:10 p.m. and reconvened the meeting at 5:25 p.m.

ADMINISTRATION:

MOTION 14-02-080

Requires 2/3

13. a) Bylaw 937-14 Fee Schedule Bylaw

MOVED by Councillor Wardley

That first reading be given to Bylaw 937-14 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 14-02-081

Requires 2/3

MOVED by Councillor Driedger

That second reading be given to Bylaw 937-14 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 14-02-082

Requires unanimous

MOVED by Councillor Knelsen

That consideration be given to proceed to third reading of Bylaw 937-14 being the Fee Schedule Bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 14-02-083

Requires 2/3

MOVED by Councillor Paul

That third reading be given to Bylaw 937-14 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

13. b) Indian Residential School Survivors – Truth and Reconciliation Alberta Event – Funding Request

MOTION 14-02-084

MOVED by Councillor Bateman

That the Indian Residential School Survivors – Truth and Reconciliation Alberta event funding request be received for information.

CARRIED

13. c) Council Meeting Dates

MOTION 14-02-085

Requires 2/3

MOVED by Councillor Braun

That the regular council meeting dates be changed as follows:

- April 23, 2014 – change to April 28, 2014
- May 6, 2014 – change to May 13, 2014
- May 21, 2014 – cancel
- June 10, 2014 – change to June 11, 2014
- June 25, 2014 – change to June 23, 2014
- July 16, 2014 – change to July 17, 2014
- August 12, 2014 – change to August 5, 2014

CARRIED

13. d) Mackenzie Regional Golf Tournament

MOTION 14-02-086

MOVED by Councillor Wardley

That Mackenzie County participate in the Mackenzie Regional Golf Tournament in September 2014 subject to participation by the Town of High Level and the Town of Rainbow Lake.

CARRIED

13. e) MGA Review Workshops (ADDITION)

MOTION 14-02-087
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That Councillors be authorized to attend the MGA Review workshop in Peace River on April 25, 2014.

CARRIED UNANIMOUSLY

13. f) CN Rail (ADDITION)

MOTION 14-02-088
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That a letter be sent to CN inviting them to a meeting with County representatives.

CARRIED

13. g) Caribou (ADDITION)

MOTION 14-02-089
Requires Unanimous

MOVED by Councillor Jorgensen

That a resolution be brought forward to the AAMDC Zone Meeting in regards to the Species at Risk Act.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

Councillor Braun and Councillor Derksen left the meeting at 6:08 p.m.

MOTION 14-02-090

MOVED by Councillor Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

IN-CAMERA SESSION:

MOTION 14-02-091

MOVED by Councillor Wardley

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 6:11 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

CARRIED

Councillor Braun rejoined the meeting at 6:14 p.m.

Councillor Derksen rejoined the meeting at 6:16 p.m.

Deputy Reeve Sarapuk left the meeting at 6:25 p.m.

Councillor Wardley left the meeting at 6:34 p.m.

MOTION 14-02-092

MOVED by Councillor Derksen

That Council move out of camera at 6:54 p.m.

CARRIED

15. a) Legal – MARA – Research Station Draft Lease

MOTION 14-02-093

MOVED by Councillor Derksen

That the Reeve and Councillor Paul be authorized to negotiate the lease with Mackenzie Applied Research Association for the Fort Vermilion Agricultural Research Station.

CARRIED

15. a) Legal – Clean-up Enforcement

MOTION 14-02-094

MOVED by Councillor Jorgensen

That the clean-up enforcement be TABLED to the next meeting.

CARRIED

**15. a) Legal – Municipal Government Board – Requisition
Dispute between Town of High Level and Mackenzie
Housing Management Board**

MOTION 14-02-095

MOVED by Councillor Driedger

That the Municipal Government Board requisition dispute

update between the Town of High Level and Mackenzie Housing Management Board be received for information.

CARRIED

15. b) Labour – Personnel Update

MOTION 14-02-096

MOVED by Councillor Braun

That the personnel update be received for information.

CARRIED

15. b) Labour – Government of Alberta Proposed Changes to the Local Authorities Pension Plan

MOTION 14-02-097

MOVED by Councillor Jorgensen

That the Government of Alberta proposed changes to the Local Authorities Pension Plan be received for information.

CARRIED

NOTICES OF MOTION:

16. a) None

NEXT MEETING

17. a) Regular Council Meeting

DATES:

Wednesday, February 26, 2014

10:00 a.m.

Fort Vermilion Council Chambers

ADJOURNMENT:

18. a) Adjournment

MOTION 14-02-098

MOVED by Councillor Jorgensen

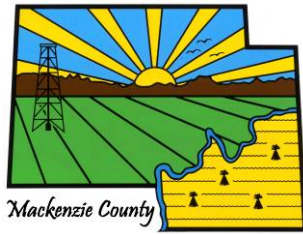
That the council meeting be adjourned at 6:55 p.m.

CARRIED

These minutes will be presented to Council for approval on February 26, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	PUBLIC HEARING Bylaw 929-14 Land Use Bylaw Amendment to Rezone Part of NW 12-104-16-W5M from Agricultural District "A" to Rural General Industrial District "RI2"

BACKGROUND / PROPOSAL:

Bylaw 929-14, being the rezoning of Part of NW 12-104-16-W5M from Agricultural "A" to Rural General Industrial District 2 "RI2" to accommodate the subdivision and operation of a Natural Resources Extraction Industry (Sawmill), received first reading at the January 14, 2014 Council meeting.

Bylaw 929-14 was originally presented to Council as Bylaw 921-13 on October 30, 2013 as a Land Use Bylaw Amendment to change the Rural Industrial District "RI" lot size restrictions. Right after the first reading of this Bylaw, the new Land Use Bylaw was presented to the Planning Department. The current Rural Industrial District "RI" was removed and replaced with two new districts. Rural Light Industrial District RI1" and Rural General Industrial District "RI2". With these new proposed districts, the Planning Department didn't see any need to bring Bylaw 921-13 back for further readings.

The new revised Land Use Bylaw has been approved with the new districts. With the new zonings in place, the applicant can proceed with his original request to rezone the sawmill site instead of amending the old district as the new district, Rural General Industrial District "RI2" does not have a maximum lot size restriction like its predecessor.

BACKGROUND

Mackenzie County received a request to Rezone Part of NW 12-104-16-W5M from Agricultural District "A" to Rural Industrial District "RI" to accommodate a Natural

Author: L. Lambert **Reviewed by:** _____ **CAO** _____

C. DISTRICT REGULATIONS

In addition to the Regulations contained in Section 7, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

(a) LOT Size: Minimum: 0.8 ha (2 acres)

(b) FLOOR AREA (minimum): 92.9 sq m (1,000 sq feet)

(c) Minimum Setbacks:

From a HIGHWAY, ROAD or undeveloped ROAD allowance:

41.2 m (135 feet) from right-of-way, or

64 m (210 feet) from centre line

Or as specified by Alberta Transportation, whichever is greater

All other property lines: 15.2 m (50 feet)

D. ADDITIONAL REQUIREMENTS

(a) *In addition to Section 7.28 of this BYLAW, the Development Authority may require any DISCRETIONARY USE to be screened from view with a vegetated buffer strip and/or other screening of a visually pleasing nature, satisfactory to the Development Authority.*

(b) *In addition a 20 m vegetated buffer strip will be required for all development adjacent to Highway 35.*

(c) *The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.*

E. OTHER REQUIREMENTS

The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this DISTRICT.

The Planning Department does not see or have an issue with allowing the applicant 30 acres for a sawmill, as this is the type of development that requires a large parcel of land.

The original request to rezone the said land was presented to the Municipal Planning Commission at their October 10, 2013 meeting, were they made the following recommendation:

Author: L. Lambert Reviewed by: _____ CAO _____

That the Municipal Planning Commission recommends to Council for the approval of Bylaw 9__-13 being a Land Use Bylaw Amendment to replace the lot size restriction in the Rural Industrial "RI" section 8.26 C (a) that being "Lot size minimum 0.8 ha (2 acres), Maximum 6.1 ha (15 acres)" and replace it with "At the Discretion of the Development Authority".

The Planning Commission was in favor of allowing this rezoning request, however, do to the size restriction; this motion was made in order to change the district to allow the rezoning.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant

SUSTAINABILITY PLAN:

Under Step III: Social and Cultural Sustainability

Goal S1 States that: Each County Hamlet and rural area hosts a concentration of social, cultural and commercial activity in one strategic location.

Aside from Goal S1, the Sustainability Plan does not address commercial development on agricultural land. As such, the proposed re-zoning neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

The bylaw amendment was advertised as per MGA requirements in the Northern Pioneer on February 12, 2014 & February 19, 2014 as well as notifications sent to all adjacent landowners

RECOMMENDED ACTION:

Motion 1

That second reading be given to Bylaw 929-14 being a Land Use Bylaw Amendment to rezone Part of NW 12-104-16-W5M from Agricultural District "A" to Rural General Industrial District "RI2".

Motion 2

That third reading be given to Bylaw 929-14 being a Land Use Bylaw Amendment to rezone Part of NW 12-104-16-W5M from Agricultural District "A" to Rural General Industrial District "RI2".

Author: L. Lambert Reviewed by: _____ CAO _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 929-14

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 929-14
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Natural Resources Extraction Industry.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of NW 12-104-16-W5M; be rezoned from Agricultural District "A" to Rural General Industrial District "RI2" to accommodate a Natural Resources Extraction Industry, as outlined in Schedule "A" hereto attached.

READ a first time this 14th day of January, 2014.

READ a second time this ___ day of _____, 2014.

READ a third time and finally passed this ___ day of _____, 2014.

Bill Neufeld
Reeve

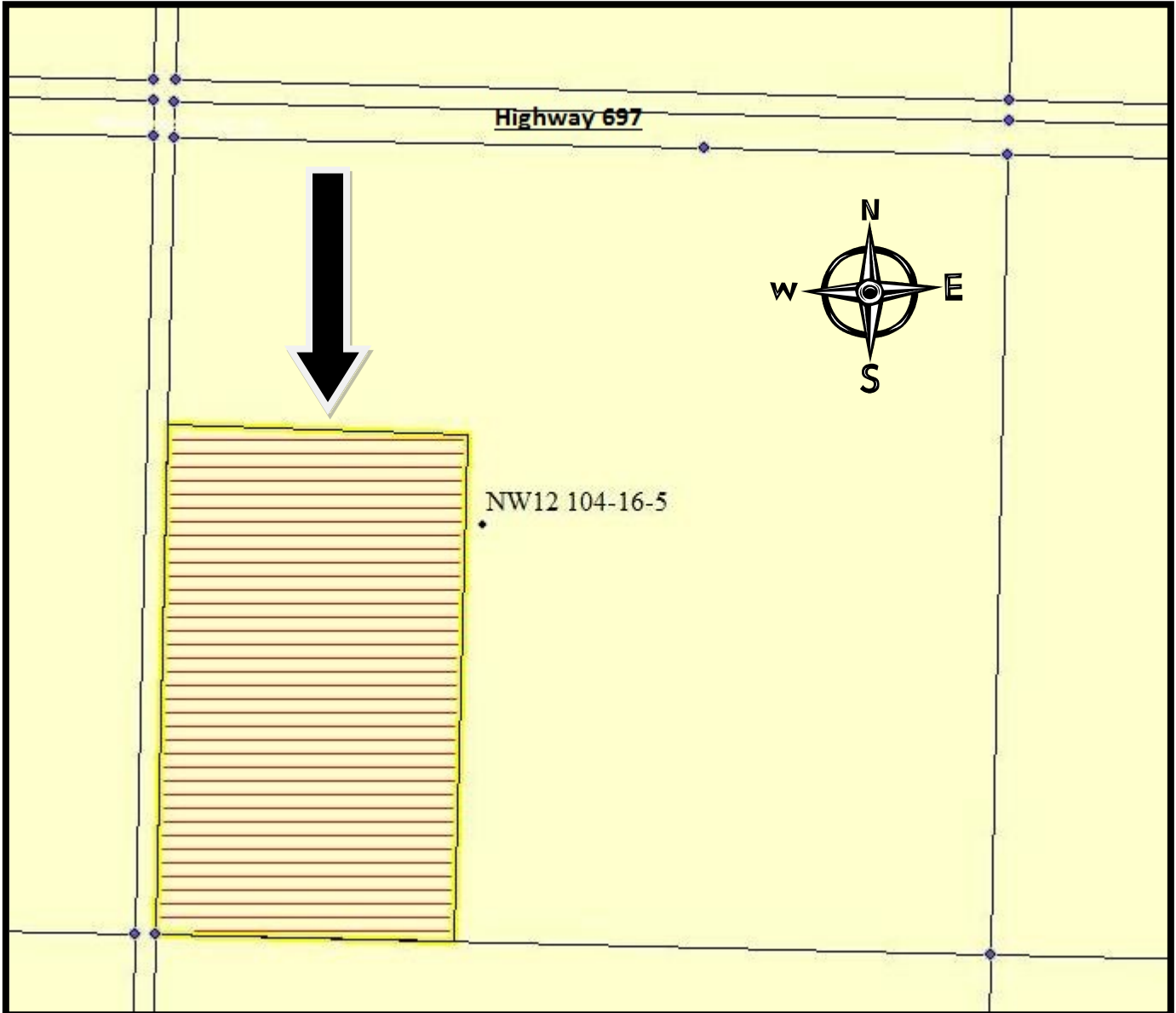
Joulia Whittleton
Chief Administrative Officer

BYLAW No. 929-14

SCHEDULE "A"

1. That the land use designation of the following property known as:

Part of NW 12-104-16-W5M; be rezoned from Agricultural District "A" to Rural General Industrial District "RI2" to accommodate a Natural Resources Extraction Industry.



FROM: Agricultural "A"

TO: Rural General Industry District 2 "RI2"

La Crete Pee Wee Lumberjacks win on home ice

Lisa Neufeld

La Crete Pee Wee Lumberjacks welcomed Wembley Pee Wees team to Northern Lights Recreation Centre Saturday, February 8.

The excitement from the team was evident the minute they stepped onto the ice and were the first to hit the score board as Corbin Derksen scored on Wembley's goalie, Mason McQuillan, with a pass from Shaun Peters in under three minutes into the game.

Wembley answered back by scoring their first goal just over a minute later tying the game at one.

Wembley took the lead in the first when they scored again but the Lumberjacks answered the call when Corbin Derksen scored an unassisted goal and tying the game heading into the second period. Both teams were evenly matched during the first period with action at both ends of the ice.

The Lumberjacks hit the ice in overdrive in the second period and dominating the entire period. The Lumberjacks battled hard as they went on

to score 7 goals in the second period with goals from Michael Neustaeter, Tristan Wiebe (2), Zachary Friesen, Shaun Peters, and Corbin Derksen for a hat trick. Assists went to Michael Neustaeter, and Jonas Giesbrecht.

The Lumberjacks took a 6 goal lead to the dressing room during the second intermission allowing Wembley only one goal throughout the second period.

In the third period action, the Lumberjacks seemed to have lost some of the drive that they displayed in the second period as they allowed the visiting team three unanswered goals closing the gap to just a three point lead.

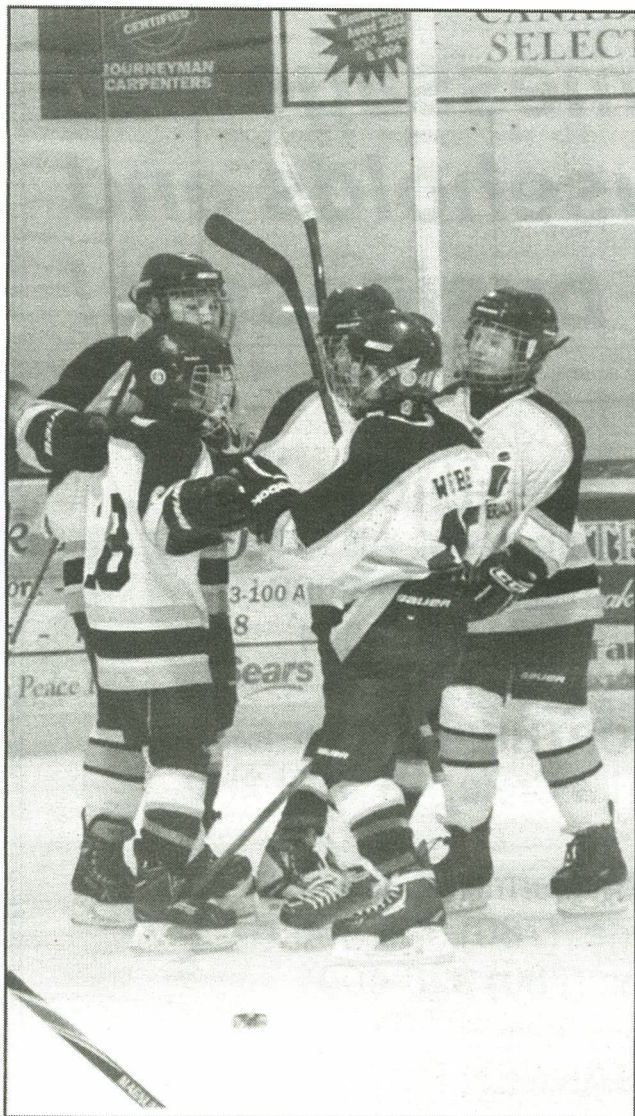
But the Lumberjacks stood their ground and scored their final goal with Dorian Schmidt finding the back of Wembley's net with just over three minutes left in the game with the assist going to Shaun Peters.

The Lumberjacks went on to win with a final score of 10-6.



LISA NEUFELD

A battle for the puck during a league game as the Lumberjacks welcomed Wembley to La Crete Saturday, February 8.




LISA NEUFELD

Pee Wee Lumberjacks celebrate a goal as they beat Wembley in a game on home ice on Saturday, February 8 by a score of 10-6



It's a Girl! I wish to announce the safe arrival of baby **Lorinda Auger**, baby sister to **Maxim**, born on January 30, 2014 weighing 5lbs, 11 oz. Proud mother, **Leanne Auger**.



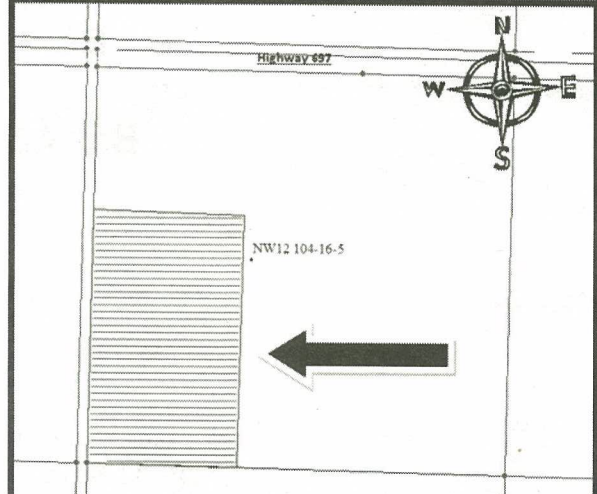
MACKENZIE COUNTY

**NOTICE OF PUBLIC HEARING
PROPOSED BYLAW NO. 929-14**

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 929-14 for an amendment to Land Use Bylaw No. 791-10. The proposed amendment is:

1. That the land use designation of the following property known as:

Part of NW 12-104-16-W5M; be rezoned from Agricultural District "A" to Rural General Industrial District "RI2" to accommodate a Natural Resources Extraction Industry.



The Public Hearing is to be held at 1:00 p.m. **Wednesday, February 26, 2014** in the Mackenzie County Council Chamber in Fort Vermilion (4511-46 Avenue). The proposed bylaw may be viewed at any Mackenzie County office during regular office hours. Please submit written submissions to the Planning and Development Department prior to 4:30 p.m., **Friday, February 21, 2014**. If you have any questions regarding the hearing or the bylaw, please call the Planning and Development Department at 780-927-3716 or 780-928-3983.

SPARE BUS DRIVER
Employment Opportunities

Division-Wide
(Blue Hills, Buffalo Head, La Crete, Blumenort, Fort Vermilion, Rocky Lane, High Level, Rainbow Lake)

The Positions:
The Transportation Department invites applications for spare bus drivers within the School Division (all areas).

Qualifications:

- Applicants should have the following qualifications:
- Class 1 or Class 2 Driver's License,
- Good driving record as evidenced by a *Driver's Abstract*,
- Evidence of successfully passing a police *Criminal Record Check*,
- An ability to work cooperatively with Students, School Staff, and Parents.

Cost Reimbursement*:


- Class 1 or Class 2 written and driver exam fees up to \$225.00 per person;
- Medical exam fees up to \$125.00.

* Applies only to applicants with newly obtained licenses. Receipts must be submitted to validate claim.

To apply:

- Ask for an application form to be mailed, faxed or emailed to you by contacting the La Crete Bus Garage at 780-928-3860. Application forms can also be found on our website www.fvsd.ab.ca under Employment, under Job Postings.
- For additional information contact Ken Peters at 780-928-3860 or KenP@fvsd.ab.ca.

Completed application forms, complete with Criminal Record Check and Driver's Abstract, can be mailed, faxed, e-mailed, or dropped off at the Fort Vermilion School Division Central Office, addressed to:

 Human Resources Department
Fort Vermilion School Division No. 52
P.O. Bag #1, 5213 River Road
Fort Vermilion, AB T0H 1N0
Ph: 780-927-3766 Fax: 780-927-4625
Email: gayled@fvsd.ab.ca

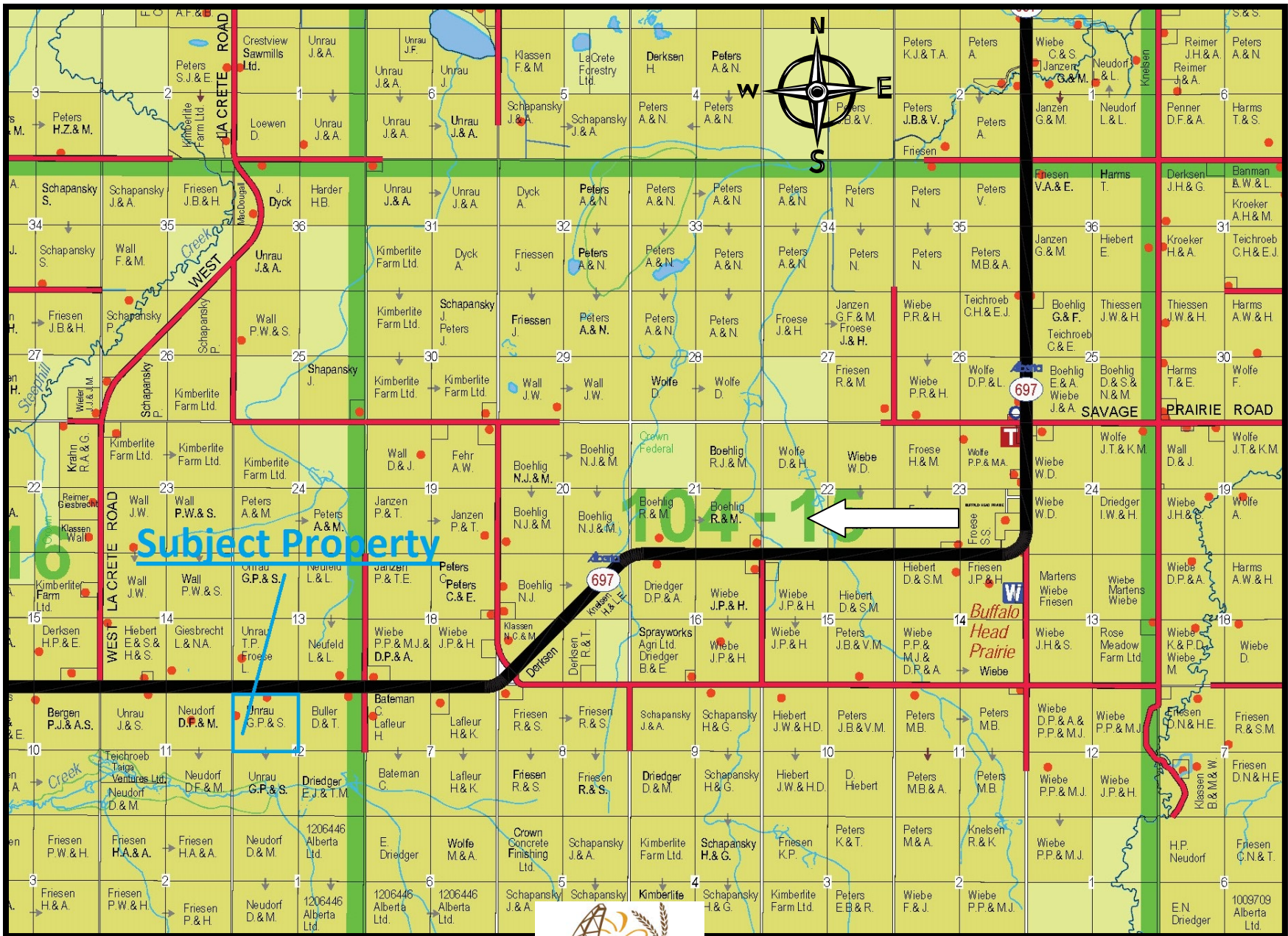
LAND USE BYLAW 929-14

Part of NW 12-104-16-W5M

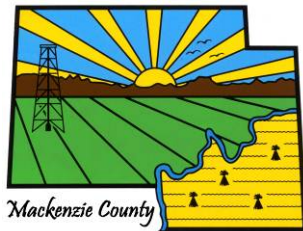


LAND USE BYLAW 929-14

Part of NW 12-104-16-W5M



Mackenzie County



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2014
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Caretaking Services Contract - Buffalo Head Prairie Solid Waste Transfer Station Request for Proposal

BACKGROUND / PROPOSAL:

The Request for Proposals for the Caretaking Services Contract for the Buffalo Head Prairie Solid Waste Transfer Station will be opened at the February 25, 2014 Public Works Committee meeting and reviewed for qualifications. Therefore, a recommendation will be presented on meeting day.

OPTIONS & BENEFITS:

To be provided at the meeting.

COSTS & SOURCE OF FUNDING:

To be provided at the meeting.

SUSTAINABILITY PLAN:

COMMUNICATION:

To be provided at the meeting.

RECOMMENDED ACTION:

To be provided at the meeting.

Author: Ron Pelensky **Reviewed by:** _____ **CAO** _____

The grader tenders will be reviewed at the Public Works Committee meeting which is scheduled for February 25, 2014, therefore any recommendations will be presented at the meeting.

OPTIONS & BENEFITS:

Options and benefits to be presented at the meeting.

COSTS & SOURCE OF FUNDING:

To be presented at the meeting.

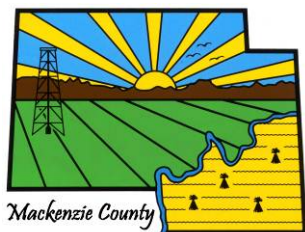
COMMUNICATION:

To be presented at the meeting.

RECOMMENDED ACTION:

To be presented at the meeting.

Author: C. Gabriel Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2014
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	2014 Local Gravel Crushing and Stockpiling Tender

BACKGROUND / PROPOSAL:

At the February 11th Council meeting the tenders for the 2014 Local Gravel Crushing and Stockpiling tender were opened and the following motions were made:

MOTION 14-02-065 **MOVED** by Councillor Derksen

That the 2014 Local Gravel Crushing and Stockpiling tenders be opened.

CARRIED

Tenders Received:

	5 Pits	3 Pits
Sage Management	\$2,216,180.00	\$1,691,610.00
Knelsen Sand & Gravel	\$2,249,000.00	\$1,756,000.00
RB Crushing	\$2,323,350.00	\$1,799,750.00

MOTION 14-02-066 **MOVED** by Councillor Wardley

That the 2014 Local Gravel Crushing and Stockpiling tender be awarded to the lowest qualified tender, subject to budget and review by the Public Works Committee and that a recommendation be brought back to Council.

CARRIED

Author: RP Reviewed by: _____ CAO _____

The gravel tenders will be reviewed at the Public Works Committee meeting which is scheduled for February 25, 2014, therefore any recommendations will be presented at the meeting.

OPTIONS & BENEFITS:

Options and benefits to be presented at the meeting.

COSTS & SOURCE OF FUNDING:

Funds allocated in 2014 Operating Budget in the amount of \$ 1,875,000 which include \$145,000 for the Engineering of this project.

COMMUNICATION:

To be presented at the meeting.

RECOMMENDED ACTION:

To be presented at the meeting.

Author: RP Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2014
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	2014 Road Bans

BACKGROUND / PROPOSAL:

Road bans are applied to prevent heavy trucks from damaging the road infrastructure. Typically road bans are applied on paved surfaces in the spring when the road base is weak however they can be used to protect gravel roads as well.

In previous years the County has implemented the use of road bans however in the last few years no road bans were implemented. Road bans do affect industry as it restricts them from moving equipment and goods to projects and markets.

Road bans can be placed at different percentages to allow lighter loads to be transported and in addition to this they can be placed at certain times of the day (ie 11 am to 7 pm) when there is no frost in the road.

The enforcement of Road bans are done by provincial highway commercial inspectors. Presently we have one officer in High Level and occasionally inspectors from Peace River that patrol this area.

In section 12 of the Highway Act it provides exemptions to road bans. Some of these items are school bus, tractors, dairy vehicles and vehicles under 5000kg. The bread, mail, fertilizer, and heating fuel vehicles can travel at 90% of their weight. In addition to this, vehicles carrying drinking water can carry 80% of their weight

Over the last few years the County has invested in road upgrading and paving projects on both Highway 88 Connector and the Zama Access road.

In 2014 Apache Corporation is completing an oil spill clean-up with multiple heavy trucks hauling on the Zama Access road and Assumption road. This makes these roads

Author: Ron Pelensky **Reviewed by:** _____ **CAO** _____

more vulnerable to damage due to the amount of weight the trucks carry and the amount of trips they will make on the road. In addition to this there is additional logging trucks hauling on various roads due to Ainsworth open.

OPTIONS & BENEFITS:

Option 1

That administration monitor the condition of the County roads and apply a 75% road ban (without permit possibilities) on specific roads when appropriate.

The benefit is the County would protect their infrastructure from damages caused by trucks transporting heavy loads.

Option 2

That administration monitor the condition of Highway 88 Connector, Zama Access road and Assumption road and apply a 75% road ban (without permit possibilities) when appropriate.

The benefit is the County would protect their infrastructure from damages caused by trucks transporting heavy loads.

Option 3

That council receive this report for information.

The benefit of this option is it allows industry to continue to operate therefore providing continuous jobs and revenue to the area.

COSTS & SOURCE OF FUNDING:

If Road bans are implemented there would be advertising costs which will be paid out of our operating budget.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

If road bans are implemented there would be road ban signs placed on the effected roads and adds advertised by radio, County website, Facebook and newspaper.

Author: Ron Pelensky Reviewed by: _____ CAO _____

RECOMMENDED ACTION:

That administration monitor the condition of the County roads and apply a 75% road ban (without permit possibilities) on specific roads when appropriate.

Author: Ron Pelensky **Reviewed by:** _____ **CAO** _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Bylaw 938-14 Borrowing for Operating Expenses Bylaw (Three-Year Gravel Crushing Program)

BACKGROUND / PROPOSAL:

Council approved the 2014 operating and capital budgets.

2014 operating budget includes a three-year supply gravel crushing program, with the estimated cost to crush at three pits being \$1,675,000, and \$1,000,000 being funded by short-term borrowing. This short term borrowing is intended to cover the estimated 2015 and 2016 of gravel use from the County-owned pits.

OPTIONS & BENEFITS:

MGA permits a council to borrow funds for operating expenses:

“Operating expenditures

256(1) This section applies to a borrowing made for the purpose of financing operating expenditures.

(2) The amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made.

(3) A borrowing bylaw that authorizes the borrowing does not have to be advertised if the term of the borrowing does not exceed 3 years.”

Author: J. Whittleton **Review Date:** _____ **CAO** _____

The County's debt policy permits borrowing for operating expenses:

"Mackenzie County may incur short-term debt to fund an activity that is expected to benefit the County's operations for a period of 2 (two) to 5 (five) years (i.e. gravel crushing program)."

Please review the attached short-term borrowing bylaw.

COSTS & SOURCE OF FUNDING:

The cost of this three-year gravel crushing program is included in 2014 budget.

SUSTAINABILITY PLAN:

Fiscal sustainability; continuation of timely infrastructure maintenance.

COMMUNICATIONS:

N/A

RECOMMENDED ACTION:

Motion 1: (requires 2/3)

That first reading be given to Bylaw 938-14 being the Borrowing for Operating Expenses Bylaw (Three-Year Gravel Crushing Program).

Motion 2: (requires 2/3)

That second reading be given to Bylaw 938-14 being the Borrowing for Operating Expenses Bylaw (Three-Year Gravel Crushing Program).

Motion 3: (requires unanimous)

That consideration be given to proceed to third reading of Bylaw 938-14 being the Borrowing for Operating Expenses Bylaw (Three-Year Gravel Crushing Program) at this meeting.

Motion 4: (requires 2/3)

That third reading be given to Bylaw 938-14 being the Borrowing for Operating Expenses Bylaw (Three-Year Gravel Crushing Program).

Author: J. Whittleton Review Date: _____ CAO _____

**BYLAW NO. 938-14
BEING A BYLAW OF THE**

MACKENZIE COUNTY
(hereinafter referred to as “the County”)

IN THE PROVINCE OF ALBERTA,

This bylaw authorizes the Council of the County to incur indebtedness by the issuance of short-term borrowing, to cover an operating expense, in the amount of ONE MILLION DOLLARS (\$1,000,000) for a period not to exceed THREE (3) years, and in particular to fund the Three-Year Gravel Crushing Program.

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000 c. M-26, the Council of the County may pass a bylaw to borrow money on a short-term basis for the financing of an operating expenditure and/or capital property expenditure; and

WHEREAS, the Council of the County have decided to issue a by-law pursuant to Section 257 of the *Municipal Government Act* to authorize a borrowing made for the purpose of financing an operating expense when the term of borrowing is THREE (3) years or less; and

WHEREAS, the gravel crushing tender, including all the specifications, was prepared with the total cost of the Three-Year Gravel Crushing Program is estimated to be ONE MILLION SIX HUNDRED AND SEVENTY FIVE THOUSAND DOLLARS (\$1,675,000); and

WHEREAS, in order to complete the Three-Year Gravel Crushing Program it will be necessary for the County to borrow the sum of ONE MILLION DOLLARS (\$1,000,000) which is an amount equivalent to the estimated gravel use in years 2015 and 2016; and

WHEREAS, the principal amount of the outstanding debt of the County at December 31, 2013 is TWENTY NINE MILLION ONE HUNDRED AND THIRTY FOUR THOUSAND FIVE HUNDRED AND FIVE DOLLARS (\$29,134,505) and no part of the principal or interest is in arrears; and

WHEREAS, all required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

NOW THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of undertaking the Three-Year Gravel Crushing Program (operating expense), the sum of **ONE MILLION DOLLARS (\$1,000,000)** be borrowed from the Alberta Capital Finance Authority or another authorized

financial institution by way of debenture on the credit and security of the County at large.

2. The proper officers of the County are hereby authorized to issue debenture(s) on behalf of the County for the amount and purpose as authorized by this by-law, namely the construction of the Three-Year Gravel Crushing Program.
3. The County shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed TWO (2) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed TEN (10%) percent.
4. The County shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the County.
6. The net amount borrowed under the by-law shall be applied only to the project/program specified by this by-law.
7. This by-law comes into force on the date it is passed.

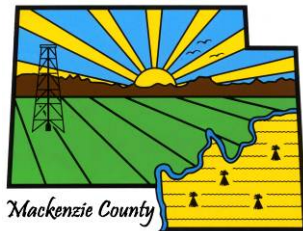
READ a first time this day of , 2014.

READ a second time this day of , 2014.

READ a third time and finally passed this day of , 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Deh Cho Travel Connection – Council Representative

BACKGROUND / PROPOSAL:

A Council representative has been appointed previously to the Deh Cho Travel Connection. In the past this member was the same member (Councillor Braun) that was appointed as the representative to the Mighty Peace Tourist Association. Since we no longer have a member sitting on the Mighty Peace Tourist Association a separate appointment is required to the Deh Cho Travel Connection.

See attached for more information on the Deh Cho Travel Connection.

OPTIONS & BENEFITS:

Tourist promotion in our region.

COSTS & SOURCE OF FUNDING:

Travel and per diem costs to attend meetings.

SUSTAINABILITY PLAN:

Goal E18

Mackenzie County accommodates a thriving, destination market tourist sector without compromising its natural environment.

Author: C. Gabriel Reviewed by: _____ CAO _____

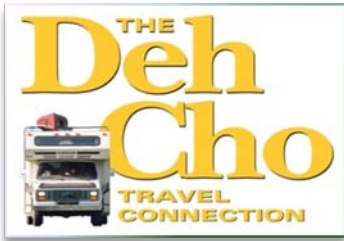
COMMUNICATION:

N/A

RECOMMENDED ACTION:

That Councillor _____ be appointed to the Deh Cho Travel Connection.

Author: _____ Reviewed by: _____ CAO _____



Media Backgrounder - 2012

Deh Cho Travel Connection

Connecting Canada's northern Highways !!

Mackenzie Highway

The principal route to northern Alberta and the NWT, starting as Hwy #35 in Grimshaw, AB and continuing as Hwy #1 in the NWT, where it is often called the waterfalls route with the spectacular Louise and Lady Evelyn falls.

Liard Highway

The Liard Highway is a western access route to the NWT from north-eastern BC, and offers fantastic opportunities for the avid adventurer to explore the vast wilderness landscape. Travel along the foothills of the Mackenzie Mountains and home to Nahanni National Park Reserve.

Alaska Highway

Travel along the first 450 Kms of the historic Alaska Highway, gateway to British Columbia's Peace River Valley. Experience the history, natural beauty and hospitality of the region with its distinctive rural lifestyle and discover its pioneering legacy.



What is the Deh Cho Travel Connection?

A travel destination

The Deh Cho Travel Connection route is the scenic travel route that links the Mackenzie, Liard and Alaska Highways in northern Alberta, British Columbia and the Northwest Territories.

A collaborative marketing coalition

The Deh Cho Travel Connection (DCTC) is a coalition of 22 communities and municipal governments, 3 provincial and territorial tourism associations, several regional tourism organizations and agencies that are working together to market the DCTC route as a tourism destination. The initial marketing activities began in 1992.

Vision:

To raise the awareness of and to actively promote the Deh Cho Travel Connection route as a viable and realistic northern tourism and adventure opportunity.

What does the Deh Cho Travel Connection market?

A travel adventure

The DCTC does not promote specific products or adventures. It focuses on drawing tourists to our communities where local visitor centre staff and tourism operators can encourage these guests to visit local attractions, partake in local activities, embrace the community's lifestyle and experience local hospitality, which will convince tourists to extend their visits along the route.

A driving wilderness adventure. DCTC primarily promotes the route as a tourism destination to the "*free-spirited adventurers*" and "*cultural/history explorers*" who are seeking a drivable vacation experience.

A menu of "side-trips" and adventures off the beaten path. DCTC also encourages tourists to visit communities that are not directly on the route, or to hike, canoe or try out other activities that take them off the beaten path.

Recreational, nature-based, historical/cultural tourism adventures. Provides communities an excellent medium to promote a range of recreational, nature-based, cultural/heritage activities.

Who does the Deh Cho Travel Connection market to?

The Explorer

The DCTC's primary market is the touring nature-lover explorer. Someone who wants to get "side-tracked", who is independent, has freedom in their schedule, and has an inclination to explore. They may be on their way to the Yukon or Alaska or just heading north to discover the unexplored wilderness. They may have a weekend adventure planned out or are just wandering with the camera ready for that spectacular photo-op. They may be on their way to visit an old friend or just looking for a wholesome family festival.

The one thing they likely have in common is that they are driving. It might be a 40' RV or a 5th wheel camper, it might be the family car or van, a pick-up truck or SUV, it may be a bi-cycle or a motorcycle. Another thing they have in common is they are looking for something new.

Partners

Deh Cho Travel Connection

Participating Partners

ALBERTA:

- Town of Grimshaw
- Town of High Level
- Town of Manning
- Town of Peace River
- Fairview
- Fort Vermilion
- La Crete
- Valleyview
- Mackenzie County
- County of Northern Lights
- Grande Prairie Regional Tourism
- Mighty Peace Tourism Association
- Smoky River Tourist Association
- Mackenzie Frontier Tourism Association
- Northern Alberta Development Council
- Alberta North TDR

BRITISH COLUMBIA:

- City of Fort St John
- District of Chetwynd
- Tourism Dawson Creek
- Hudson's Hope
- Pouce Coupe
- Taylor
- Tumbler Ridge
- Northern Rockies Regional District (Fort Nelson)
- Northern British Columbia Tourism Association

NORTHWEST TERRITORIES:

- City of Yellowknife
- Town of Fort Smith
- Town of Hay River
- Fort Providence
- Fort Simpson
- Fort Liard
- NWT Tourism
- Gov of the NWT, Industry Tourism and Investment
- Parks Canada

Want to get *Side-tracked*

In Alberta:

Culture... visit the heritage site in La Crete and learn about the Mennonite pioneers or, a quick drive to nearby Fort Vermilion to visit one of Alberta's oldest communities.

Legends... learn about a local legend of Peace River – visit the historic site of 12-Foot Davis.

British Columbia:

Adventure... during your visit to Tumbler Ridge or to Hudson's Hope, you have an opportunity to follow in some humongous footprints... take a hike on one of the dinosaur track-ways.

Discovery... drop in on a world capital. How about the "*Chainsaw Sculpture Capital of the World*". Visit Chetwynd to see a series of unique wooden chainsaw sculptures depicting indigenous animals and birds.

Northwest Territories:

History... your trip to Fort Smith can provide a look back on the role that the majestic northern rivers and waterways played in opening the north during a visit to the Northern Life Museum.

Recreation... Yellowknife is not all Precambrian rock. You can find plenty of greens and sand on the local golf course and - if a raven steals your ball – it still counts as a stroke.

2012 Passport Campaign

Diamonds in the Rough Passport Contest

2012 will represent the 5th summer that the DCTC has hosted its "*Diamonds in the Rough*" passport contest. The Grand Prize is a .55 carat *Canadian diamond* (mined from one of Canada's first diamond mines) and 3 additional secondary prizes are also offered. To be eligible to win, travelers collect a total of 12 passport stamps (4 from Alberta, 4 from BC and 4 from the NWT).

Factoids (Wikipedia)

- Largest cities:

Alta	- Grande Prairie; 50,277
B.C.	- Fort St. John; 22,974
NWT	- Yellowknife; 18,700
- Average July temps:

- Grande Prairie; (high) 22.1°C (low) 9.6°C
- Fort St. John; (high) 21.2°C (low) 10.2°C
- Yellowknife; (high) 21.0°C (low) 12.4°C
- UNESCO World Heritage Sites:
 - Wood Buffalo National Park (Alta/NWT)
 - Nahanni National Park Reserve (NWT)
- RAMSAR conservation wetlands:
 - Peace/Athabasca Delta (Alta)
 - Whooping Crane Summer Range (NWT)

For more information:

www.dehchotravel.ca/for_the_media.php (For the Media)

February 4, 2014

Mr. Bill Neufeld, Reeve
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

Dear Bill:

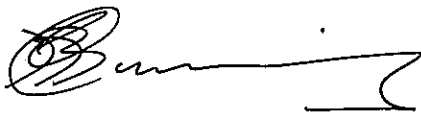
With recent municipal elections there are many new councilors throughout the province. Alberta Agriculture and Rural Development (ARD) and the Natural Resources Conservation Board (NRCB) would like to take this opportunity to update new and returning councilors on the *Agricultural Operation Practices Act* (AOPA).

AOPA is legislation that is under the jurisdiction of ARD. It governs the management of manure and the permitting of confined feeding operations in the province. The NRCB is responsible for the delivery of the legislation, including the permitting process, complaint response and the enforcement of manure management regulations and permit conditions. Municipalities are a key partner in the AOPA permitting process and automatically have directly affected party status on all applications for new or expanding confined feeding operations.

We are offering to meet with you and your council members, at your convenience, to provide an overview of AOPA and its associated regulations, NRCB application and compliance processes and the support services that are available through ARD. The meeting would also be an opportunity to discuss the role of municipalities in the permitting process, how land use provisions in municipal development plans affect approval officer decisions on permit applications, and any concerns or questions that your municipality may have. Alternatively, we would also be pleased to attend a zone meeting of the Alberta Association of Municipal Districts and Counties to provide a presentation and meet with council members.

If you are interested in scheduling a presentation, or have any questions, please contact Andy Cumming at 403-381-5838 or the Morinville office at 780-939-1212.

Sincerely,



Andy Cumming, Director
Field Services
Natural Resources Conservation Board



Sean Royer, Director
Environmental Stewardship Division
Agriculture and Rural Development

cc: Peter Woloshyn, Chief Executive Officer, Natural Resources Conservation Board
Dave Burdek, Assistant Deputy Minister, Policy and Environment Sector
Agriculture and Rural Development

RECEIVED
FEB 10 2014

**MACKENZIE COUNTY
FORT VERMILION OFFICE**

Fort Vermilion Area Board of Trade
Box 456
4801 River Rd.
Fort Vermilion, AB T0H 1N0
www.fortvermilionboardoftrade.ca



Date: February 7th, 2014

To: The County of Mackenzie,

The year 2014 prompts a special year for the Fort Vermilion Area Board of Trade, as we celebrate 100 years of existence. We cordially invite you to celebrate this special time and event with us, taking place on the day of May 10th, 2014. We want to focus the celebration on the people who first organized the Board; they were selected persons acting in a similar way as our County does today, but only in a much smaller and special way. Our intent is to include people from the entire County of Mackenzie, our premier of Alberta, and Ministers in this celebration in recognition of the first people who organized and prepared the vision for this County of today. As we celebrate the history of Alberta's oldest community, may we remember the vision our pioneers had as they came to this Northern land and developed it. The Board operates with the same vision in mind as years ago. The Board is composed of: a president, vice president, secretary treasurer, and numerous directors and members from the surrounding community. Its focus of promoting and improving trade and commerce for the people of this area remain the same. At a later date, and with the reply of your response to attend, we will send out a letter stating the day's events. We look forward to seeing you here for this special time and event.

Sincerely,

Maarten Braat President

Fort Vermilion Area Board of Trade
Since 1914- *"where Alberta Began"*

RECEIVED
FEB 12 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE

Fort Vermilion Area Board of Trade
Box 456
4801 River Rd.
Fort Vermilion, AB T0H 1N0
Email: admin@fortvermilionboardoftrade.ca



To: The County of Mackenzie,

We, The Fort Vermilion Area Board of Trade wish to invite you to help us celebrate our 100th anniversary on May the 10th 2014. With the celebrations coming up soon, we would like to solicit help from the County. There are costs that are occurring, and there is much more to be done. We have projected an approximate cost for this event of \$22,500 with the following projected itemized costs:

Travel: \$5000
Food: \$6000 (minimum)
Advertising/Promotional: \$3000
Rentals: \$500
Event Coordinators: \$3000

We have also included a category in our 2014 Grant Request involving this celebration. We kindly ask for your help in this historical event. The list attached shows the different organizations & dignitaries that have been invited to this event. We look forward to your response in helping us with this historical timeline event.

Regards,

Maarten Braat *President*
Fort Vermilion Area Board of Trade

Fort Vermilion Area Board of Trade
Box 456
4801 River Rd.
Fort Vermilion, AB T0H 1N0
www.fortvermilionboardoftrade.ca



100th Anniversary List of Invitees w/addresses

PREVIOUS CHAIRPERSONS:

1. Jack Newman
72 Highland ave.
Sherwood Park, AB T8A 5R2
2. Elaine Scarfe Carmichael
35-10 Woodcrest Lane
Fort Saskatchewan, AB T84 0C7
3. Vic Kerr
177 Elm Crescent
Wetaskiwin, AB T9A 2C7
4. Lil Sokoloski
Box 272
High Level, AB T0H 1Z0
5. Wayne Strach
132 William Bell Drive
Leduc, AB T9E 7L4 (780)217-0553
6. Frank Rosenberger
Box 338
Fort Vermilion, AB T0H 1N0
7. Moe Claire Goldsmith Strausberg
3608B Rue Aylmer
Montreal, QC H2X 2C2 (514)656-3644
(514)692-0040

8. Dennis Olson
Box 85
Lundbreck, AB T0K 1H0
9. Bayne Murray (Murray Drugs)
14718-45 ave.
Edmonton, AB T6M 5M5 (780)988-6505
10. Ray Toews
Box 549
Fort Vermilion, AB T0H 1N0
(780)927-3505
11. Veronica Alward
Box 460
Fort Vermilion, AB T0H 1N0
(780)927-4801
12. Agnes Rosenberger
Box 338
Fort Vermilion, AB T0H 1N0

OTHER ORGANIZATIONS & CHAMBER OF COMMERCE

13. County of Mackenzie
14. La Crete Chamber of Commerce
15. High Level Council
16. High Level Chamber of Commerce
17. Peace River & District Chamber of Commerce
18. Community Futures Northwest Alberta

THE PRIME MINISTER, PREMIER OF ALBERTA &
OTHER FEDERAL/PROVINCIAL MINISTERS

19. **The Right Honourable Stephen Harper**
(Prime Minister of Canada)
1600-90th avenue SW, Suite A-203
Calgary, AB T2V 5A8
(613)992-4211

20. **The Honourable Maxime Bernier**
(Minister of Tourism)
11535-1st avenue, Suite 430
St-Georges, Quebec G6E 1M6
(613)995-0687

21. **The Honourable Joe Oliver**
(Minister of Energy & Natural Resources)
511 Lawrence Ave West,
Toronto, Ontario M6A 1A3
(613)992-6361

22. **The Honourable Gerry Ritz**
(Minister of Agriculture)
1322-100th street
North Battleford, Saskatchewan S9A 0V8
(613)995-7080

23. **Mr. Chris Warkentin**
201-10625 Westside Drive
Grande Prairie, AB T8V 8E6
(613)992-5685

24. **The Honourable Q.C. Alison Redford**
(Premier of Alberta)
307 Legislature Building
10800-97 avenue
Edmonton, AB T5K 2B6
(780)427-2251
25. **The Honourable Robin Campbell**
(Minister of Aboriginal Relations)
323 Legislature Building
10800-97 avenue
Edmonton, AB T5K 2B6
(780)422-4144
26. **The Honourable Verlyn Olson**
(Minister of Agriculture & Rural Develop.)
228 Legislature Building
10800-97 avenue
Edmonton, AB T5K 2B6
(780)427-2137
27. **The Honourable Fred Horne**
(Minister of Health)
208 Legislature Building
10800-97 avenue
Edmonton, AB T5K 2B6
(780)427-3665
28. **The Honourable David Hancock**
(Minister of Human Services)
224 Legislature Building
10800-97 avenue
Edmonton, AB T5K 2B6
(780)643-6210

29. **The Honourable Doug Griffiths**
(Minister of Municipal Affairs)
104 Legislature Building
10800-97 avenue
Edmonton, AB T5K 2B6
(780)427-3744
30. **The Honourable Richard (Dr.) Starke**
(Minister of Tourism, Parks & Recreation)
229 Legislature Building
10800-97 avenue
Edmonton, AB T5K 2B6
(780)427-4928
31. **The Honourable Ric McIver**
(Minister of Transportation)
425 Legislature Building
10800-97 avenue
Edmonton, AB T5K 2B6
(780)427-2080
32. **The Honourable Doug Horner**
(Minister of Treasury Board & Finance)
423 Legislature Building
10800-97 avenue
Edmonton, AB T5K 2B6
(780)415-4855
33. **The Honourable Frank Oberle**
(Associate Minister Human Services)
420 Legislature Building
10800-97 avenue
Edmonton, AB T5K 2B6
(780)415-8700



ALBERTA
TRANSPORTATION

AR60311

January 28, 2014

*Office of the Minister
MLA, Grande Prairie-Wapiti*

Mackenzie County
Reeve Bill Neufeld
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Bill Neufeld:

I am pleased to announce the implementation of TRAVIS Multi-Jurisdiction (TRAVIS-MJ) and the sharing of permit fees with our municipal partners effective April 1, 2014.

My department, in partnership with industry and municipal governments, has developed a multi-jurisdiction permitting system for oversize and overweight vehicles. As previously advised, the new system is intended to be a more efficient permitting process that will enhance our services to industry by providing a one-stop permit program. Enclosed is a communiqué providing further details on the program.

In order for TRAVIS-MJ to operate smoothly and effectively for all users, we must ensure that collectively we keep industry informed of any changes and that we ensure data and rules are accurate and current.

To acknowledge and confirm your commitment to ensuring an efficient one-stop-shop overweight/overdimension permitting program in Alberta, my department will forward two copies of an Agreement for your review and signature which outlines the responsibilities of both parties under the TRAVIS-MJ permit program.

If you have any questions regarding TRAVIS-MJ, please contact Ms. Kerry Leslie, TRAVIS Specialist, at 403-755-6175, toll free in Alberta by first dialing 310-0000.

Sincerely,

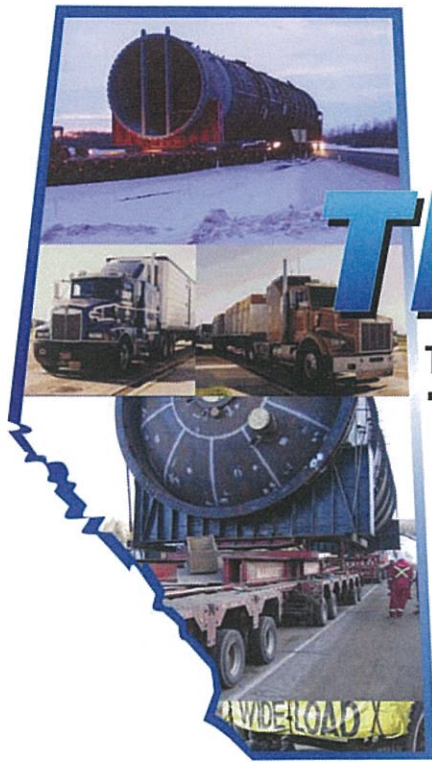
Wayne Drysdale
Minister

RECEIVED
FEB - 6 2014

Attachment

cc: Government MLA's
Kerry Leslie, TRAVIS Specialist, Alberta Transportation

**MACKENZIE COUNTY
FORT VERMILION OFFICE**



TRAVIS

Transportation Routing and Vehicle Information System

... from data to decisions

“Serving the needs of industry and government to promote safety, efficiency and infrastructure protection”

Overview of the TRAVIS Multi-Jurisdiction Permitting System

Transport Engineering Branch
January 28, 2014

Introduction

The intent of this communiqué is to provide an introduction and overview of Alberta's TRAVIS Multi-Jurisdiction permitting initiative.

Background

The movement of overweight and overdimensional trucks requires a provincial permit in all instances and municipal approval if the trip uses municipal roads as part of the route. The current permit process lacks coordination and requires applicants to contact multiple organizations and provide the same data to each jurisdiction.

A provincial, municipal, and industrial task group reviewed the movement of oversize loads in the province and made three recommendations:

1. The province should develop an automated permitting system that would, with a single permit application, issue the provincial permit and include all provincial and municipal permissions for the oversize vehicle to travel.
2. The province should charge a single fee for this service and allocate permit revenue to the municipalities on an equitable formula based on municipal roadway type and distance traveled.
3. The province and municipalities should strive to standardize the conditions for the movement of oversize loads.

System

Following the recommendations of the task group, the province has developed the web-based TRAVIS permitting system, which currently processes and issues provincial permits. A provincial GIS routing function (TRAVIS Routing) was introduced in the spring of 2008. The final phase of the system, TRAVIS Multi-Jurisdiction (TRAVIS-MJ), includes routing on municipal roads as well as the incorporation of municipal permit approval business rules and processes.

TRAVIS Routing automatically checks the route and vehicle information to ensure that the roads and bridges on the intended route are adequate for the safe movement of the oversize vehicle, with minimal damage to the infrastructure. If the analysis presents no issues requiring manual review, TRAVIS can automatically approve and issue the permit. This process has significantly reduced the waiting time for industry and has reduced the number of manual errors where permits were issued with incorrect or restricted routes.

The TRAVIS system checks include:

1. Axle weights for the roadway surface, based on seasonal limitations, surface type, roadway structure, etc.
2. Temporary restrictions such as road bans, construction zones, etc.
3. A bridge analysis for each bridge that is being crossed. This analysis considers the actual capacity of the bridge for the specific vehicle, and is not just a review of a list to determine if the bridge is or is not restricted. There is an option to mandate engineer review if required.

4. Roadway width to assess the accommodation of other vehicles and the requirement for traffic control and escort vehicles.
5. Vertical clearances for bridges, overpasses, and other overhead obstacles.
6. Travel past vehicle inspection stations or through municipalities and enforcement areas. Municipal officials at their request can receive automatic notification of permits for oversize loads moving on their roads.
7. Specific business rules, based on the vehicle, commodity and highways to ensure that the proper permit conditions are included in the permit.

TRAVIS-MJ has been in production, with a pilot group of municipalities, since June 2009. Many of the lessons learned during the pilot phase have been addressed and the final version of TRAVIS-MJ was implemented into production in November 2010. Since then, the Province has been contacting municipalities to demonstrate the system and encourage them to join the initiative.

Municipalities

Each municipality using TRAVIS-MJ for permitting will continue to be the sole road authority for their roads and will continue to set the criteria and make the decisions for allowing the movement of oversize loads on their roads.

The TRAVIS-MJ system is designed to assist municipalities in assessing applications for the movement of oversize vehicles. TRAVIS automatically checks the suitability of oversize vehicle travel on municipal roads, based on the data and rules provided by the municipality. If the information on the application matches the municipal business rules, the system will be able to provide automatic municipal approval. Where the vehicle weights or dimensions exceed any limits stipulated by the municipality, or if there is a routing issue, the move will be denied automatic approval. The applicant can revise the application or ask for it to be forwarded to the municipality for manual review.

The TRAVIS system allows municipalities to require that the permit applicant list the client companies, to facilitate checking for road use agreements and to assign responsibility for road damage.

The initial data upload will include roadway attribute data such as roadway surface type, roadway function, truck routes, local access roads, width, etc. Once the data is in place, free web-based tools will be provided to the municipalities (or their consultant) to maintain the data. Municipalities will have the ability to create business rules in the TRAVIS system for specific reviews and checks. The tools will provide ongoing access to the TRAVIS system to add or remove temporary restrictions for road bans, construction zones, rain-out zones, etc.

Municipalities will have access to a free, web-based permit monitoring page and will also be notified by e-mail of each application and of any permits automatically issued. This will enable them to monitor and enforce the movement of the oversize vehicle. TRAVIS will include periodic customized reports as well as the ability to search the database to answer specific questions.

The benefits to the municipalities of TRAVIS Multi-Jurisdiction include:

- Retention of full authority over municipal road use.
- An online application system to reduce the workload of phone calls and duplicate data entry of the permit information.
- A streamlined, automated approval process, ensuring that all desired analysis, factors, and rules are applied equitably and consistently. Also, the system will ensure that the proper staff members are consulted whenever manual approvals are required.
- The ability to offer 24/7 service at no cost to the municipality.
- A higher frequency of moves obtaining municipal approval, as TRAVIS will automatically notify municipalities of all permit applications using their roads.
- Easy access to a comprehensive permit database, for operational planning and roadway management.
- Participation in a permit revenue sharing system to offset permit approval costs.

Industry

The trucking industry will realize numerous benefits from the implementation of the TRAVIS Multi-Jurisdiction permitting system:

- One window permit application, saving substantial time (and money).
- Single permit document with all provincial and municipal permit conditions.
- Single fee (saving administration costs).
- 24/7 service for permit applications and automatic approval of many permits.
- Immediate feedback on restrictions in various jurisdictions, allowing vehicle or route modification at the application stage.

Permit Fees and Revenue Sharing

The Province has committed to sharing permit revenues with municipalities participating in the TRAVIS-MJ initiative. A new permit fee system has been proposed which reflects municipal costs for issuing permits. Under this fee system, municipalities will receive their administration fee (if applicable) as set by the municipality as well as a prorated portion of the mileage-based permit fee.

The prorated portion will ensure that municipalities are able to operate and maintain their data in TRAVIS-MJ at no additional cost.

It is anticipated that the regulations for the new fee system will be come into effect on April 1, 2014.

In addition, the Province has committed to providing, at no cost to municipalities, assistance with the initial municipal set-up and data entry into TRAVIS MJ.

Q&A

1. **Q.** Will a municipality lose control of what vehicles move on roads under their management?
 - A. No, the municipality will have full control over the vehicles that are allowed to travel on their roads. TRAVIS will apply the business rules and roadway data provided by the municipality to either auto-approve or send the application to the municipality for manual review.
2. **Q.** How will municipalities using a consultant to manage their permits be affected by TRAVIS?
 - A. TRAVIS can notify either the municipality or their appointed agent(s) of permit applications on their roads. The process for approving applications that require manual attention is at the discretion of the municipality. TRAVIS merely requires that a person (authorized by the municipality) submits the approval (or rejection) on a screen within TRAVIS.
3. **Q.** Will TRAVIS handle municipal permit or inspection fees?
 - A. Not inspection fees. The TRAVIS system will collect permit fees as per the *Commercial Vehicle Dimension and Weight Regulation* along with the municipality's administration fee. The management of other fees will remain the responsibility of the municipality, following current processes.
4. **Q.** Will TRAVIS handle permitting for municipal hauls (e.g. gravel hauls) or road ban exemptions?
 - A. Not at this time. The current mandate for TRAVIS is to handle overweight and overdimensional permits only. Expansion of the mandate to include other permit types is under review.
5. **Q.** Will TRAVIS cause increased costs to municipalities?
 - A. The design of TRAVIS emphasized simplicity and ease of operation. It is anticipated that the permit approval process will be simpler than the current manual processes, reducing costs. Data and business rule entry and maintenance will be new activities. The province will assist with the initial data load by providing support for municipal data entry. Ongoing maintenance and updating of the data is a municipal responsibility.
6. **Q.** Will municipalities be able to opt out of using TRAVIS?
 - A. The plan has always been that all municipalities will see the benefits of the TRAVIS program and join voluntarily. We fully expect that all municipalities will see an increase in productivity by leveraging the technology and business processes of the TRAVIS system. Municipalities that do choose to opt out will not participate in the revenue sharing program. They will be responsible for all costs associated with permitting, as they will not be able to charge any permit fees.

-
7. Q. How are provincial multi-trip overweight permits handled?
- A. TRAVIS MJ has been designed to allow carriers with provincial multi-trip overweight permits to apply for a municipal-only single trip overweight permit. The new permit type will have no provincial fees or approvals, as travel on provincial highways is covered by the multi-trip permits. The municipal single trip permit will allow municipalities to individually approve the move and collect the appropriate permit fees.
8. Q. How are TAC and tridrive permits handled?
- A. Right now, there is no approval mechanism in TRAVIS for municipalities to approve TAC and tridrive permits.
9. Q. What happens if the weather turns bad and we need to close our roads?
- A. As the system sits right now, the municipality could run a report to see what permits were active and phone them to advise them of the closure. Another option is to put a condition onto the permit that travel is prohibited if the roads are wet. We are currently working on an enhancement that would identify active permits on closed roads and notify the permit holders and/or their agents via email. Other notification modes (such as text messages) are being investigated as well.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary - West*

AR70765

FEB 12 2014

His Worship Boyd Langford
Mayor, Town of Rainbow Lake
PO Box 149
Rainbow Lake AB T0H 2Y0

Dear Mayor Langford,

Thank you for your partnership's application for a grant under the Regional Collaboration component of the 2013/14 Regional Collaboration Program (RCP). I am pleased to inform you that the Town of Rainbow Lake has been approved for a grant of \$228,000 in support of your project: Regional Investment Attraction Initiative.

The conditional grant agreement will be mailed shortly to your chief administrative officer to obtain the appropriate signatures.

For any project that may merit enhanced public recognition, please contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at rcp.grants@gov.ab.ca, to discuss specific communication activities to highlight the project, as outlined in the RCP guidelines.

I would like to recognize the Honourable Frank Oberle, MLA, Peace River, and Pearl Calahasen, MLA, Lesser Slave Lake, for their continued support for this program.

RECEIVED
FEB 19 2014

**MACKENZIE COUNTY
FORT VERMILION OFFICE**


.../2

His Worship Boyd Langford

-2-

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ken Hughes', with a long horizontal line extending to the right.

Ken Hughes
Minister of Municipal Affairs

cc: Honourable Frank Oberle, MLA, Peace River
Pearl Calahasen, MLA, Lesser Slave Lake
Mayor Crystal McAteer, Town of High Level
Reeve Bill Neufeld, Mackenzie County
Chairperson Alden Armstrong, Paddle Prairie Metis Settlement
Dan Fletcher, Chief Administrative Officer, Town of Rainbow Lake
Simone Wiley, Interim Chief Administrative Officer, Town of High Level
Joulia Whittleton, Chief Administrative Officer, Mackenzie County
Tina St. Germain, Administrator, Paddle Prairie Metis Settlement

Fort Vermilion Interagency Committee
Meeting Minutes

Date of Meeting: February 6th

Present:

Irene van der Kloet	<i>Brighter Futures Society</i>
Darlene Flett	<i>Parent Link</i>
Maarten Braat	<i>Board of Trade</i>
Leslie Prenoslo	<i>Alberta Health Services – Healthy Children and Youth</i>
Tony DelleRose	<i>Mackenzie Housing Management</i>

Meeting Summary:

- 1.0 Call to Order at 10:05
- 2.0 Regrets: Cheryl (PCN), Dia (VSU), Sonya (FVSS)
- 3.0 Adoption of Agenda - moved by Maarten
- 4.0 Approval of January Minutes – moved by Tony
- 5.0 Current business:
 - 5.1 100th Anniversary of Board of Trade: New date of May 10th , from 3:00-9:00 with meal and play, Marilee Tawes (from museum) will put together display on history

Irene brought up the question – How can we encourage people to bring back businesses to Fort? The same consideration could be applied to agencies that are based in High Level. Something to think about...
 - 5.2 Terms of Reference and Contact List - Tabled to March meeting
- 6.0 Roundtable
 - 6.1 **Brighter Future Society** (Irene):
 - Robyn Gibb brain development workshop on Feb 27th
 - Kickstart Wellness Program (currently in High Level, hoping to start in Fort too), February 19th 1-3 on home safety, March 5th 6:30-8:30 on child restraints
 - High Level building needs \$10,000 of renovations (Child & Family Services is going to fund it!)

6.2 **Parent Link** (Darlene): Tattered Teddies suicide prevention workshop had 6 people attend. Otherwise it is just business as usual for Parent Link.

6.3 **MacKenzie Housing Management** (Tony):

- Spring clean-up/bbq starting to plan
- Working with NECALC on promoting/planning financial management course

6.4 **Health Promotion** (Leslie):

- Was down at a school health and wellness conference in Kananaskis. Had 4 teachers from the area attend.
- Partnering to plan a “Keeping Your Spirits Alive” one-day conference in May for on and off reserve youth (families invited in the evenings) with the theme of building healthy relationships and embracing who you are.
- Planning a one-day daughter/mother day for Fort Vermilion area in March.
- Hoping to get planning another community wellness activity for March.

7.0 Adjournment at 11:00 am

8.0 Next Meeting: March 6th at 10:00 am at the School Division Office

**Mackenzie County Library Board (MCLB)
January 20, 2014 Board Meeting Minutes
Fort Vermilion County Office
Fort Vermilion, Alberta**

Present: Lisa Wardley, Wally Schroeder, Beth Kappelar, John W. Driedger, Lorna Joch,
La Dawn Dachuk, Lucille Labrecque, Lorraine Peters.
Guests: Eric Jorgenson, Heather Batt, Marilyn Eek.

1.0 Call to Order: The meeting was called to order by Beth Kappelar at 7:10 p.m.

2.0 Approval of Agenda:
MOTION #2014-01-01 John Driedger moved the approval of the agenda. **CARRIED**

3.0 Approval of the Minutes:
MOTION #2014-01-02 Lisa Wardley moved the approval of the Dec 10/13 minutes as revised. **CARRIED**

4.0 Review of Action Items:
- The action items of the previous MCLB meeting were reviewed.

5.0 Financial:

5.1 Financial report as of Dec. 31/2013:

- Balance Forward \$ 30,984.78
- Total Revenues \$ 280,558.50
- Total Expenses \$ 276,390.45
- Ending Balance \$35,152.83

MOTION #2014-01-03 Lucille Labrecque moved to accept the financial report as presented. **CARRIED**

5.2 Insignia Conversion Costs:

- As of Dec 31/13 the Insignia conversion costs have totaled \$28,390.45. Conversions should be done by April.

5.3 MCLB 2014 Budget:

- Mackenzie County's 2014 funding to MCLB to operate the county libraries is the same as last year or \$186,756.00.

MOTION #2014-01-04 Lisa Wardley moved that the libraries receive the following funding amounts from MCLB for 2014: La Crete \$90,000.00, Fort Vermilion \$68,000.00, Zama \$50,000.00, and High Level \$15,500.00. **CARRIED**

5.3 Library Budget Parameters:

MOTION #2014-01-05 Lisa Wardley moved that the libraries use the following spending parameters when developing their budgets: Audio/Visual 6-15%; Books/Periodicals 15-20%; Staffing 40-55%. **CARRIED**

6.0 Library Reports:

6.1 La Crete:

- Total income for 2013 was \$109K, with Expenses of \$98K leaving a Net Income of \$11K. Total funds raised were \$14K. Their Fundraising account is at \$83K, and the General account is \$85K.
- They are still struggling with converting student memberships to the new Insignia due to FOIPP issues.
- They are planning a library cookbook sale at 2 books for \$25.
- One Society membership is still vacant.
- Their AGM is Feb 3/14 at 7:00 p.m. at the La Crete Community Library.

6.2 Fort Vermilion:

- They participated in the Insignia training session. The conversion is going slowly but smoothly.
- They are ordering books and cataloging books using Insignia. There are still having some problems signing out materials using Insignia.
- TRAC may have sent books after the cut off date. The High Level Library is helping to return them.
- They have been handing out the new Library Cards.
- Canada Post has a good rate for shipping books.

...2

6.3 Zama:

- A lot of volunteers are coming in to catalog books using Insignia. The new teacher volunteers Tuesday and Thursday evenings. High School students volunteer on weekends.
- The massage chair is booked until the end of April. Those coming in to use the chair are also signing out library materials.

6.4 High Level:

- They will receive the new Library Cards by the end of January.
- They have 3 wire rotating book racks available to give away.

MOTION #2014-01-06 John Driedger moved to accept the library reports as presented.

CARRIED

7.0 Old Business:

7.1 MCLB Web Site:

- MCLB will look into linking their web site with the County's.

7.2 Insignia Conversion Update:

- The conversion to Insignia should be completed by the end of February.
- The Libraries are not yet ready to implement the Freading, Freegal, and Rocket Languages program. The new Library Cards are needed to access them through Insignia. The programs should be advertised when they become available.
- The Libraries should develop a plan to collect outstanding fines. The fines can be entered into the new system. Some may have to be written off.
- Libraries should have a book wish list available to patrons so they can request books to be purchased.

8.0 New Business:

8.1 LibPAS Survey:

MOTION #2014-01-07 Wally Schroeder moved that the completed LibPass surveys be approved and submitted.

CARRIED

8.2 Patron Portals:

- These are currently up and running and will soon be available to patrons. Patrons must have the new Library Cards to access the Portal.
- The Freading, Freegal, and Rocket Languages programs are currently testing the log in portals.
- The Patron Portals should be available for use in March.

8.3 Library Insurance:

- MCLB will look into what insurance the libraries are carrying.

9.0 Correspondence:

- None received.

10.0 In Camera:

- Not required

11.0 Next Meeting Date and Location: Fort Vermilion County Office, Feb 10, 2014 at 7:00 p.m.

12.0 Adjournment:

MOTION # 2014-01-08 John W. Driedger moved the meeting adjourned at 10:55 p. m.

CARRIED

These minutes were adopted this 10th day of February, 2014.

Beth Kappelar, Chair



HIGH LEVEL FORESTS PUBLIC ADVISORY GROUP

MINUTES

Tuesday, January 21, 2014
5pm, Town of High Level office, Room 110

ATTENDANCE:

Jeremy Beal (CSA Coordinator)
Michael Morgan (Town of High Level)
George Friesen (Friesen Industries)
Tim Heemskerk (Northern Lights
Forest Education Society)

Boyd Langford (TRL)
Dave Beck (Ainsworth)
Melanie Plantinga (Tolko High Level)
Walter Sarapuk (MacKenzie County)

INFORMATION SENT:

Mark Andrews (Cenovus)
Darren Carnell (LRRF)
Garrett (Lubicon Lake Nation)
Teresa Griffiths (Flow North Paddling
Co.)
Harvey Sewpagaham (LRRF)
Lindee Dumas (LRRCN)
Pat Cabezas (N'Deh Ltd. Partnership)
Mike Cardinal (Tall Cree First Nation)

Fort Vermilion Heritage Center
Aaron Doepel (LCSM)
Carol Gabriel (Mackenzie County)
Paddle Prairie Metis Settlement

Keith Badger (Nataskinan
Development)
Crystal McAteer (Town of High Level)

Conroy Sewepagaham (LRRCN)
Paul Catt (Watt Mnt Wanderers)
Troy Connolly (Tolko HLLD)
Don Warman (High Level Chamber of
Commerce)
Chris MacLeod (Town of High Level)

INFORMATION SENT, Regrets:

Richard Martens (Taqa North)

Baptiste Metchooyeah (Dene Tha')
John Thurston (Next Generation)

Marilee Cranna Toews (Hungry Bend
Sandhills Society)
Kieran Broderick (Beaver First Nation)

1. CALL TO ORDER

Meeting called to order at 5:31pm.

2. ADOPTION OF THE AGENDA

2.1. Changed to have Around the Table ahead of New Business

Moved by Walter Sarapuk

Seconded Tim Heemskerk

Carried

3. APPROVAL OF MINUTES (December 18th, 2013)

Moved by George Friesen

Seconded by Mike Morgan

Carried

- Action Items from December 18th, 2013
 - Lower Peace Landuse Framework – progress, Jeremy shared e-mail from Dave West. Jeremy confirmed with Dave West (Tolko, Stewardship & Tenures, Prairies) on the latest process as proposed by Alberta. In March/April 2014 the RAC will be confirmed followed by development of the Terms of Reference and direction the process will take. The process will effectively start in September 2014 and will involve both the Upper and Lower Peace regions, to be concluded in Spring 2015. With the above said, Alberta wants to have the South Saskatchewan approved prior to moving forward with the UPRP and LPRP.
 - Decommission of beehive burner. What will happen with Tolko's green wood waste? Jeremy will speak with Troy Connolly.
 - John Thurston – Asked to have log haul cards to distribute to members of the public. Jeremy is not sure if there are any cards available. Melanie will forward the Log Haul Hotline number to John Thurston.

4. AROUND THE TABLE

Mike Morgan – Nothing from Town

George Friesen – Nothing

Dave Beck – Ainsworth – Start-up has been rough, but things are improving. The mill is not yet operating full time. OSB prices poor. The Louisiana Pacific purchase is not yet complete. By March possibly it may be complete. Cranes breaking down are an ongoing problem. Trials on producing OSB using old wood, are underway. Currently much of the old wood is being used for hog.

Walter Sarapuk – A water line is being installed from the town High Level to Ainsworth. MD residents may tie in to the service for a fee.

Tim Heemskerk – Northern Lights Forest Education Society – Offers multiple Science camps to area students. The society is developing Trails at Footner Lake. Spirit of the North Community School is sponsoring a section with wheelchair access. Some of the other schools are also participating. Melanie asks if the Society has applied for FRIIA funds. Tim says that yes they did, but their request was denied. Dave Beck suggests the society tries SFI companies.

Melanie Plantinga – When Melanie spoke with one of the PAG members last week, he asked if it might be possible to schedule the meetings for regular business hours. Discussion with members present at the meeting. Consensus is that evenings are more convenient for those members who are present. The 2nd Tuesday of the month conflicts with Mackenzie County Meetings.

Boyd Langford – tentative meetings. April 8th move to April 1st. Avoid the 2nd Tuesday of the month.

5. NEW BUSINESS

5.1. Review additional forest management Indicators & Targets to be developed during Detailed Forest Management Plan process (See attached power point about)– Jeremy will keep HLPAG apprised of progress.

5.2. Required edits to Public Advisory Group's Terms of Reference

5.2.1. High Level Forests Public Advisory Group Terms of Reference – As part of the DFMP process the HLPAG TOR will be reviewed. Jeremy identified some deficiencies. LCSM not identified in TOR. Timelines pg. 3. PAG facilitator was mentioned in the TOR. This position is currently vacant – would the PAG like to have a facilitator? Recommend anyone? Advertise in the paper? This is a paid position. Would Carrie Demkiw be interested in returning? Jeremy will contact Carrie Demkiw. Minimum number of Stakeholders. Pg 5. Must be 6 or more Stakeholders. Would e-mail vote be acceptable? That may be an option. Jeremy will investigate. Discuss March 4th, 2014. The TOR will not be edited until Jeremy hears back from ESRD re: DFMP TOR.

6. CLIPPING SERVICE

- **More for March 4th, 2014**

7. NEXT MEETING – March 4th, 2014

8. ADJOURNMENT

- 7:07pm

DFMP: Content

High Level Forests Public Advisory Group

January 21, 2014

Objective

- * Provide an overview of Detailed Forest Management Plan process & required content.
- * Identify where public input is required.

Outline

- * Planning Standard and alignment with CSA Z809:02
 - * Public process requirement
 - * FMP process and content standards
- * Plan components
 - * Landscape assessment
 - * Timber Supply Analysis and Growth & Yield
 - * Harvest Planning Standards
 - * Reforestation Strategies

Outline

- * Firesmart Management
- * Fire Assessment
- * Performance Standards
 - * Additional Indicators

Planning Standard

- * “The **Alberta Forest Management Planning Standard** (the standard) and its annexes, interpretive bulletins and updates comprise the standard for preparing and implementing Forest Management Plans (FMP) in Alberta.”
- * “The **standard’s focus** is to ensure a strong and direct connection between,
 - * the desired future forest condition and a spatially planned harvest sequence, and
 - * predictions of forest growth and yield and actual stand level performance.”

Planning Standard

- * “The public involvement process shall **describe how decisions will be made**. Alberta has sole decision-making authority and will strive to ensure that **issues raised in the public involvement process are addressed**. Alberta’s objective is for stakeholders and participants in the forest management process to reach a high degree of agreement.”

Planning Standard

- * “FMPs prepared by industry in Alberta **have limited scope** owing to the rights granted in FMAs which are the **rights to establish, grow and harvest and remove timber** subject to FMP approval by Alberta.
- * FMPs shall focus on how activities (i.e., establishing, growing and harvesting timber) of FMA holders and other timber operators on an FMA will be **managed in order to reduce the negative impacts on other resource users and resource values.**”

Planning Standard

- * “From time to time, Alberta prepares strategic land use plans (e.g., Integrated Resource Plans, Regional Sustainable Development Strategies) that address the integration of resource uses.”
 - * FMPs to honor existing strategic plans
 - * FMPs may be **required to be amended** for new strategic plans

Plan components and approvals

- * “As plan components are developed and agreement is reached by the Plan Development Team, **the PDT shall recommend those components receive agreement-in-principle**. Agreement-in-principle is **not final** approval, but rather Alberta’s notice to the Organization that what has been **prepared is acceptable to that point**.
- * **Final approval** of the FMP shall be through an Approval Decision that presents the **rationale** for approving the plan, *direction from Alberta to the Organization to complete additional post-approval work or modify proposed activities, and the allocation of approved annual allowable cuts (AAC).*”

Approvals

- * “Before the FMP is submitted, the Organization shall **conduct a meaningful review of the complete FMP with the PPG followed by the PDT**. The Organization shall submit the **comments from the PPG and PDT and its response to the comments along with the FMP**.
- * Alberta shall convene an **Approval Review Committee**, made up of senior Alberta staff to consider evaluations of the PPG and PDT, and provide recommendations for consideration and final approval.”

Plan Components

Landscape Assessment

- * Essentially captures the following:
 - * Administrative boundaries,
 - * Physical conditions (geology, soils, topography, etc)
 - * Forest landscape pattern and structure,
 - * Forest landscape disturbance and succession,
 - * Landscape Fire Assessment,
 - * Fire Regime Analysis,
 - * Land use

Timber Supply Analysis (TSA)

- * Timber supply analysis has four stages requiring Alberta's approval:
 1. Landbase description
 2. Yield projection
 3. Forecasting
 4. Harvest planning

TSA - Landbase

- * Vegetation Inventory
- * Landbase Description (net and passive)
 - * Parks, riparian buffers, inoperable areas, company defined subjective deletions, etc
- * Cutblocks reconciled

TSA - Yield Projection

- * Every strata (forest type) is assigned to a yield curve that projects volume/hectare over time.
- * Temporary sample plots used to create curves and volume vs age relationship
- * Assessed through longer term growth and yield program
- * On going regeneration surveys provide input

TSA - Forecasting

- * “Forecasting is the analysis of a range of realistic forest management scenarios, and **the selection of the preferred scenario representing the optimum result.** The **assumptions and output** of the preferred scenario dictate the forest management activities that shall be used in implementing the plan.”
- * **Outputs: Annual Allowable Cut and spatial harvest scenario.**

TSA - Harvest Scheduling

- * “The SHS is the most important output of the scenario forecasts as it implements the strategy the Organization(s) must follow to achieve the predicted future forest condition. The future forest condition, while dependent on many factors, is strongly influenced by harvest patterns, intensity and schedules Adherence to the planned harvest sequence is imperative to achieving the predicted future forest.”

Reforestation Strategies

- * “Reforestation of harvested areas is a critical first step in attaining the future forest condition selected through the forest management planning process. The reforestation phase of stand development (from harvest to about 20 years) represents the years in which significant silvicultural decisions and investments are made to create the forest types chosen as the desired future forest.”
- * Required: Silviculture Strategy Matrix

FireSmart Management

- * “FireSmart seeks to mitigate large, high intensity, high severity wildfires and incorporate natural disturbance emulation. Designing FireSmart by integrating fire, forest and land management planning activities is the cornerstone of protecting a multitude of values, achieving safety, meeting planning objectives and ultimately attaining sustainable forest management.”
- * FireSmart communities to be addressed in DFMP

Landscape Fire Assessment

- * Assesses landbase for value fire risk ratings
- * Alberta’s priorities for the protection of values are as follows:
 1. Human Life
 2. Communities
 3. Watershed/Soil
 4. Natural Resources
 5. Infrastructure

Performance Standards

- * Planning Standard requires indicators and targets to be included within the plan
 - * Many overlap existing VOITs in SFMP
 - * Others are stand alone requirement
- * The following are the additional indicators...

Additional Indicators

- * Range of patch sizes
- * Area of old interior forest
- * Open all-weather road density
- * Area or occurrence of each uncommon plant community within the DFA
- * Area of unsalvaged burned forest
- * Area of unsalvaged blowdown

Additional Indicators

- * Sensitive sites by subunit and entire DFA
- * Number and area (ha) of in situ genetic conservation areas
- * Number of provenances and genetic lines in ex-situ gene banks and trials
- * Amount of change in forest landbase (inventory program)
- * Noxious weed program (eradication, minimize spread)
- * Forecast impact of timber harvesting on water yield

Additional Indicators

- * Percentage reduction in Fire Behaviour Potential area (ha) within the FireSmart Community Zone
- * Percentage reduction in Fire Behaviour Potential area (ha) across the DFA now and over the planning horizon

Next Steps

- * DFMP Terms of Reference signed off
- * First Nation packages sent
- * VOIT framework development with Silvacom and PAG
 - * SFMP and DFMP overlap
 - * DFMP specific (non-CSA required)
- * Regular updates on process, added to meeting agenda



Mighty Peace Watershed Alliance



ANNUAL GENERAL MEETING

SAWRIDGE INN & CONFERENCE CENTRE

Friday, March 21st, 2014
9510 100th Street, Peace River, AB

9:30am - Coffee and Registration

10:00am - 3:30pm AGM and Program

- Annual General Meeting
- Guest Speakers
- Update of Projects
- Current Quorum at Board Meetings: 5.1.6.4 states that “A simple majority of Directors at any Board meeting, with at least one representative from each of the four broad categories (Government, Industry, Non-Government Organization and Aboriginal Communities) present, is quorum.”

Notice of Change: “A simple majority of Directors at any Board meeting is quorum.”

- Elections: *The positions in red and denoted with an **, are up for election for a 2 year term. *The positions in blue and denoted with an #* are up for election for the second year of a 2 year term.

Federal-Transboundary Relations	Agriculture*	Conservation/Environment*	Métis Nation of Alberta*
Provincial*	Forestry *	Watershed Stewardship	Métis Settlement General Council
Large Urban	Oil & Gas*	Research/Education*	Upper Watershed First Nation#
Small Urban*	Utilities*	Member-at- Large (2 seats)	Middle Watershed First Nation#
Rural Municipality*	Mining #	Tourism/Fisheries/Recreation #	Lower Watershed First Nation*

Lunch Included

Please check website www.mightypeacewatershedalliance.org for nomination form and more information. This meeting is open to the public. However for planning purposes and lunch, please check one of the boxes below and send back to Rhonda by March 14, 2014 via email to rhonda.mpwa@serbnet.com or FAX to 780-324-3377.

Attending

Not Attending

Name: _____ Organization: _____

Address: _____ Town: _____ Postal Code _____

Phone #: _____ Email Address: _____

Note: Only those with a ‘Resident Individual’ or ‘Resident Organization’ membership in MPWA will have voting privileges at the AGM. Please use attached form to apply for membership.

February 4, 2014

Dear Stakeholder,

Re: TransCanada/ATCO Asset Exchange Update

TransCanada, through its subsidiary NOVA Gas Transmission Ltd. (NGTL), and ATCO Pipelines (ATCO) had entered into an Asset Swap Agreement to exchange ownership of approximately 3,100 km of natural gas pipelines and related facilities in Alberta ("Asset Exchange"). In September 2013, TransCanada sent a notification advising you of its intent to file an application for the Asset Exchange with National Energy Board (NEB) in Q4 2013.

On November 12, 2013, NGTL filed that application. On January 31, 2014, the NEB found that the application was complete and directed NGTL to serve the attached letter on interested persons. The letter states that the NEB has found that NGTL's Asset Exchange application is complete and can now proceed to regulatory review.

Should you have any concerns or questions regarding the attached letter, please feel to contact TransCanada. We have several different ways you can get in touch with us and we would encourage you to do so should you require further information regarding the regulatory process.

For Landowners: 1.877.414.7750

All other stakeholders: 1.877.259.2053

Email: tc_atco@transcanada.com

TransCanada Website: www.transcanada.com/atcoassetexchange

NEB Website: www.neb-one.gc.ca

Sincerely,



John Hunt
Director, Land Management
and Community Relations
TransCanada

RECEIVED
FEB 12 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE



File OF-Fac-Gas-N081-2013-17 01
31 January 2014

Ms. Kristine L. Delkus
Senior Vice-President, Pipelines Law and Regulatory Affairs
TransCanada Corporation
450 - 1 Street S.W.
Calgary, AB T2P 5H1
Facsimile 403-920-2409

Dear Ms. Delkus:

**NOVA Gas Transmission Ltd. (NGTL)
Integration Asset Transfer Project under sections 21, 47, 52, 59 and 74, and Part IV
of the *National Energy Board Act* (NEB Act)
Legislated Time Limits**

On 12 November 2013, the National Energy Board (Board) received an application from NOVA Gas Transmission Ltd. (Application) for the NGTL Integration Asset Transfer Project.

Following its review of the Application, on 31 January 2014, the Board determined that the Application is complete to proceed to assessment.

Pursuant to subsections 52(4), of the NEB Act and the 13 July 2012 letter from the Board, the Chair has specified that the time limit for the Board to issue its report to the Minister is 15 months. Therefore, the Board will issue its report no later than 30 April 2015, subject to any modifications allowed under the NEB Act. The time limit represents the maximum time in which the Board will complete its assessment.

If you have any questions about this letter, please contact John Fox, Director, at 403-299-3904, or through the Board's toll-free number at 1-800-899-1265.

The Board directs NGTL to serve a copy of this letter on all interested persons by 5 February 2014.

Yours truly,

for
Sheri Young
Secretary of the Board

444 Seventh Avenue SW
Calgary, Alberta T2P 0X8

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Calgary (Alberta) T2P 0X8

Canada

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Facsimile/Télocopieur : 403-292-5503
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Facsimile/Télocopieur : 1-877-288-8803